

BOARD OF SUPERVISORS

Brown County



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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Mike Fleck, Vice Chair
Norbert Dantine, Dave Kaster, Dan Haefs

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

**Monday, September 28, 2009
Approx. 6:45 p.m. (Following Land Con SubCmte)
Room 161, Ag & Extension Center
1150 Bellevue Street**

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of the August 24, 2009.
1. Review minutes of:
 - a) Planning Commission Board of Directors, 7/1/2009 & 8/5/2009.
 - b) Planning Commission Board of Directors Transportation Subcommittee, 5/18/2009.

Presentation

2. Regional Transit Authority Presentation
 - a. Sample Resolution re: Supporting the Formation of the Greater Green Bay Regional Transit Authority.

Fred Monique

3. Advance quarterly update.

Register of Deeds

4. 2010 Pre-Budget Information.
5. Budget Status Financial Report for July 31, 2009.

Planning and Land Services

Land Information Office

6. 2010 Pre-Budget Information.

Planning Commission

7. 2010 Pre-Budget Information.
8. Budget Status Financial Report for July 31, 2009

Property Listing

9. 2010 Pre-Budget Information.
10. Budget Status Financial Report for July 31, 2009.

UW-Extension

11. 2010 Pre-Budget Information.
12. Request for Budget Transfer (#09-78): Increase in Expenditures with Offsetting Increase in Revenue (see attached for description).
13. Director's Report.

Airport

14. Budget Status Financial Report for July 31, 2009.
15. Director's Report (2010 Pre-Budget Information included).

Port and Solid Waste

16. 2010 Pre-Budget Information.
17. Grant Application Review (#09-36): 2010 DATCP Household Hazardous Waste Grant – Request for Approval.
18. Grant Application Review (#09-37): 2010 DATCP Prescription Drug Grant – Request for Approval.
19. Incineration Update.
20. Oneida Tribe Waste Gasification Project discussions with Brown County.
21. Port Area Budget Status Financial Report for July 2009.
22. Solid Waste Area Budget Status Financial Report for July 2009.
23. Director's Report.

Highway

24. 2010 Pre-Budget Information.
25. August 2009 Budget to Actual.
26. Ordinance re: Dealing with Revision of Speed Zone on County Highway A, Town of Scott.
27. Resolution re: Highway Department Change to Table of Organization: Delete (1.0 FTE) Chief Blacksmith and Create 1.0 FTE 1st Mechanic.
28. Director's Report.

Highway/Planning Commission

29. Updates on CTH GV (standing item).
 - a. Road repair update on GV with possible action.

Zoning

30. 2010 Pre-Budget Information.
31. Budget Status Financial Report for July 31, 2009.
32. Resolution re: Opposing Proposed Amendments to Wisconsin Administrative Code Chapter NR115 Relating to Shoreland Zoning within the State of Wisconsin.
33. Discussion and Action regarding Implementation of the POWTS Maintenance Program.

Other

34. Audit of bills.
35. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Word97/agendas/plandev/September28_2009

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, August 24, 2009 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Norb Dantinne, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster
Also Present: Tom Miller, Cathy Williquette, Dean Haen, Brian Lamers,
Chuck Lamine, Bill Bosiacki, Jim Wallen, Pat Ford
Vijai Pandian – UW-Extension Horticulture Educator
Other Interested Parties

I. Call Meeting to Order:

Meeting called to order by Chairman Bernie Erickson at 8 p.m.

II. Approve/Modify Agenda:

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to approve the agenda. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of July 27, 2009:

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

1. Review Minutes of:

- a. Harbor Commission (6/08/09)
- b. Planning Commission Board of Directors Chapter 21 Subdivision Ordinance Revision Sub-Committee, 6/25/09
- c. Revolving Loan Fund Committee, 6/25/09
- d. Solid Waste Board, 6/15/09

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to suspend the rules and take 1a through 1d together and receive and place on file. MOTION APPROVED UNANIMOUSLY

Communications:

- 2. Communication from Supervisor Dantinne re: To lower the speed limit on County A in the Town of Scott from 55 to 45. (Referred from August County Board):**

Supervisor Dantinne explained that he received a letter from the Town of Scott with a request to lower the speed limit from 55 to 45 on County A in the area of the Club Chalet where the speed limit is inconsistent. He pointed out that this 1.7 mile stretch set at 55 mph lies between two stretches of 45 mph.

Brian Lamers, Highway Superintendent, indicated there is no justification to change the limit because of the low number of driveway entrances, accident data, etc.

Discussion by the committee resulted in the consensus to request a change to the limit to 45 mph so that it matches with the rest of the roadway.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to request the speed limit on County A in the Town of Scott be lowered from 55 mph to 45 mph so that it is consistent with the north/south ends of the highway. MOTION APPROVED UNANIMOUSLY

UW-Extension:

3. **Presentation on Emerald Ash Borer – Vijai Pandian – UW –Extension Horticulture Educator:**

Vijai Pandian, UW Extension Horticulture Educator, made a presentation on the presence and danger of the emerald ash borer found recently in Brown County. This beetle attacks ash trees, which account for almost a quarter of all trees in the urban areas of the county. The effect of losing that many trees within five years could have long-term consequences on the environment. The emerald ash borer beetle has also been discovered in six other Wisconsin counties, Pandian stated. Quarantines on firewood, ash logs, and nurseries exist in a number of these counties.

Pandian explained that the borer's larvae attack ash trees killing them in 2 to 4 years by disrupting the flow of nutrients. Samples of infected trees were distributed to the committee showing split bark, woodpecker activity, thinning out of canopies and D-shaped exit holes where the adult beetles escape. Although the US Department of Agriculture is investigating the infestation, there is no hope of eradicating the beetle, however, efforts will be made to contain or slow the spread. Homeowners with one or two ash trees can use certain types of insecticide to protect their trees, however, those found in large wooded areas will be left alone.

4. **Distribution of Monthly Newsletter highlighting UW-Extension Education Efforts:**
Newsletter was distributed and is attached.
5. **Director's Report:**
No Report.

Airport:

6. **Review Rental Car RFP:**
Tom Miller reported that the RFP for car rental concessions is put out every five years. A decision will be made in November, to be effective January 1, 2010.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to approve distribution of the RFP for rental cars. MOTION APPROVED UNANIMOUSLY

7. **Director's Report:**
Tom Miller highlighted events during the last reporting period:
- A report of passenger traffic from January through July was distributed and is attached.
 - A disaster exercise was held on 8/5/09. A debriefing will take place later this week.
 - A 2.2 million dollar stimulus project will be complete around the 1st week in October.
 - Bids for the snow removal equipment building came in below the engineer's estimate. There will be a formal ground breaking ceremony in September.
 - Have met with the Chamber of Commerce regarding airline service and have found that to be a beneficial partnership in that it has provided the airport with an opportunity to educate the business community regarding the industry.
 - Are in the process of applying for a small community air service development grant with the Federal Aviation Administration. There is no local match required from the County. There is a commitment from the Chamber for \$75,000.

- The airport is working with US Customs in order to clear certain large aircraft for entry back into the country.
- Continental Airlines has expressed an interest in coming back to the Green Bay market as the economy gets better.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Register of Deeds:

8. **Request for Budget Transfer (#09-53): Interdepartmental Transfer (including contingency or general fund transfer): Transfer \$275,964 from Fund Balance to: \$9,468 for Salaries; \$122,595 for Real Estate Transfer Taxes; \$142,901 for Fees:**

Cathy Williquette explained that because budget projections were not met in the last year, a transfer of \$274,964 will be required. A lengthy discussion of why this transfer is necessary resulted in a directive to Jayme Sellen to research and present an explanation to the Administration Committee on 8/26/09.

As it was determined this transfer is merely a bookkeeping practice, the consensus was to approve the transfer.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to approve. MOTION APPROVED UNANIMOUSLY

Port & Solid Waste:

9. **Request for Budget Transfer (#09-65): Reallocation between Budget Categories other than 2b or 3b transfers. (See attached for description):**

Dean Haen explained that this Brown County East Landfill Gas-To-Energy Facility was brought "on-line" to produce electricity from landfill gas in April 2009. A separate cost center has been developed to keep track of its expenses and revenues separate from the rest of the landfill finances. A list of adjustments which should be reallocated from Solid Waste to Gas-To-Energy was reviewed as included in packet material.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY

10. **Request for Budget Transfer (#09-66): Increase in Expenditures with Offsetting Increase in Revenue (See attached for description):**

This Port & Solid Waste budget transfer request is for a number of Port area budget line items. It is a mid-year correction in Port related project activities and revenue. Haen explained that revenues will offset the increased expenses from project activities. Again, line item expenses and revenue transfers were reviewed as included in packet material.

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY

11. **Budget Status Financial Report for June 30, 2009:**

Total expenses are under budget. MRF operation ceased in July. Revenues are under budget, with Solid Waste Fees down because of light spring waste disposal. Haen reported that interest is also down, as is sale of recyclables.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

12. **Update re: Burning Garbage & Waste in Brown County:**

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to hold until next meeting. MOTION APPROVED UNANIMOUSLY

13. **Director's Report:**

No Report.

Highway:

14. **July 2009 Budget to Actual:**

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

15. **Grant Application Review (#09-33): Wisconsin Clean Diesel Grant Program:**

Brian Lamers explained that this grant application through the Wisconsin Clean Diesel Grant Program in the amount of \$68,556 will require a match of \$11,052. Dollars will be used to rebuild three 1989 Graders, bringing them to a T-1 status for emissions, thus reducing future maintenance cost.

Motion made by Supervisor Kaster and seconded by Supervisor Dantine to approve. MOTION APPROVED UNANIMOUSLY

16. **Information regarding a Foreman/Leadman Option:**

A draft job description for a Union Lead Worker for the Brown County Highway Department was distributed and is attached. Negotiations are in process.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

17. **Director's Report:**

A list of highway department employees working over 12 hours was distributed and is attached. Lamers also reported that Cardinal Lane is complete and open.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway/Planning Commission:

18. **Updates on CTH GV (standing item):**

Lamers referred to the report in packet material, stating that the County is looking at the purchase of right-of-way options for roundabouts. Lamine added that the Planning Department is waiting for a traffic analysis report from the Department of Transportation, as well as doing research for a geologist to perform an environmental impact study.

Motion made by Supervisor Kaster and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY

Planning & Land Services:

Planning Commission

19. **Budget Status Financial Report for June 30, 2009:**

Lamine reported that expenditures to date are in line with the annual budget allocation.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file.

MOTION APPROVED UNANIMOUSLY

20. **Request for Budget Transfer (#09-52): Interdepartmental Transfer (including contingency or general fund transfers): Request to cover the Planning and Land Services Department 2008 deficit in the amount of \$5,593:**

This request is to cover the Planning & Land Services Department 2008 deficit in the amount of \$4,493. The shortfall was mainly attributable to anticipated revenue for planning services for a Highway project that was delayed in 2008.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY

21. **Request for Budget Transfer (#09-63): Reallocation of Salaries and Fringe Benefits to another major budget category except contracted services, or reallocation to Salaries and Fringe Benefits from another major budget category except contracted services:**

This request is to transfer funds from PALS-Zoning regular earning account to PALS – Property Listing outlay in order to purchase a Trimble R8 GNSS RTK 450-470 MHz survey-grade Global Positions System (GPS) and related essential accessories. There are funds available in the earnings budget due to the Sanitary Inspector position being vacant.

Jim Wallen and Pat Ford addressed the committee regarding this request. Because existing equipment is outdated and unreliable, the new equipment would allow a one man crew, freeing up staff to do other mandated duties. Wallen indicated the new equipment should pay for itself in less than three years.

Although the plan is to use funding from the vacant Sanitary Inspector position, Wallen stated it is the goal to fill this position in the future.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to approve. MOTION APPROVED UNANIMOUSLY

Property Listing:

22. **Budget Status Financial Report for June 30, 2009:**

Motion made by Supervisor Kaster and seconded by Supervisor Dantine to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Zoning:

23. **Budget Status Financial Report for June 30, 2009:**

Bill Bosiacki reported that all categories are at or near budget expectations.

Motion made by Supervisor Kaster and seconded by Supervisor Dantine to receive and place on file.

MOTION APPROVED UNANIMOUSLY

24. **Discussion and action regarding annual POWTS maintenance fee notification to property owners not currently on the State mandated three-year maintenance program:**

A letter drafted by William Bosiacki, Zoning Administrator, was reviewed by committee with a request for approval to send out. The letter is a notification that there will be an annual fee assessed on property tax bills for each POWTS

(Private Onsite Wastewater Treatment System) located on properties who have a structure that is currently not on the State mandated three-year maintenance program. At this time the fee is \$11 per POWTS.

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to approve the notification letter for POWTS currently not on the State mandated three-year maintenance program.

MOTION APPROVED UNANIMOUSLY

Land Information Office – No agenda items

Other:

24. Audit of Bills:

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to approve payment of bills. MOTION APPROVED UNANIMOUSLY

25. Such Other Matters as Authorized by Law:

Supervisor Haefs asked that all departments be monitored for upcoming budget items and that department heads be asked at future meetings if they are expecting budget issues.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to adjourn at 10:15 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, July 1, 2009
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Daniel Bertrand	<u>X</u>	Dotty Juengst	<u>X</u>
Paul Blindauer	<u>X</u>	John Klasen	<u>X</u>
James Botz	<u>Exc</u>	Pat Kolarik	<u>X</u>
Keith Chambers	<u>X</u>	Andy Lundt	<u>Abs</u>
William Clancy	<u>Abs</u>	Patrick Moynihan, Jr.	<u>X</u>
Norbert Dantine, Jr.	<u>Exc</u>	Ken Pabich	<u>Exc</u>
Ron DeGrand	<u>X</u>	Mike Soletski	<u>Exc</u>
Bernie Erickson	<u>X</u>	Alan Swatloski	<u>X</u>
Mike Fleck	<u>X</u>	Mark Tumpach	<u>X</u>
Steve Grenier	<u>X</u>	Jerry Vandersteen	<u>X</u>
Mark Handeland	<u>Exc</u>	Tim VandeWettering	<u>X</u>
Phil Hilgenberg	<u>X</u>	Dave Wiese	<u>X</u>

OTHERS PRESENT: Chuck Lamine, Peter Schleinz, and Stephen Wesoloski.

The meeting was called to order by P. Blindauer, vice president, at 6:30 p.m.

C. Lamine introduced the newest Board member, Mark Tumpach, who represents the City of Green Bay. There are no longer any vacant positions on the BCPC Board of Directors.

1. Approval of the minutes of the June 3, 2009, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by P. Moynihan, seconded by R. DeGrand, to approve the minutes as presented. Motion carried unanimously.

2. Receive and place on file the minutes from the Chapter 21 Subdivisions Ordinance Revision Subcommittee meetings on March 5, March 26, and April 30, 2009.

P. Blindauer clarified that the subcommittee is an advisory committee to the BCPC Board of the Directors.

A motion was made by D. Bertrand, seconded by B. Erickson, to receive and place on file the minutes. Motion carried unanimously.

3. **Public Hearing:** Environmentally sensitive area (ESA) amendment located in the Village of Suamico proposing the removal of 0.03 acres of wetland ESA from private property and the addition of 0.07 acres of wetland ESA on nearby property. (ESA 2009-02 SUA)

P. Schleinz opened the public hearing at 6:34 p.m. with a short description regarding the proposed amendment, which included the loss of .03 acres of wetland due to the need for a driveway to serve as a secondary access and

emergency ingress/egress to a commercial area. The proposal altered a major ESA amendment that was approved in 2007 by the BCPC Board of Directors.

P. Schleinz asked three times if anyone wished to speak at the public hearing. Hearing no one, the public hearing was closed at 6:37 p.m.

4. Environmentally sensitive area amendment located in the Village of Suamico proposing the removal of 0.03 acres of wetland ESA from private property and the addition of 0.07 acres of wetland ESA on nearby property. (ESA 2009-02 SUA)

A motion was made by M. Fleck, seconded by J. Vandersteen, to approve the amendment subject to conditions identified in the report. Motion carried unanimously.

P. Blindauer asked about three monitoring wells that are shown on the maps.

P. Schleinz identified that the wells were part of a wetland mitigation project that has been underway between the petitioner and the Army Corps of Engineers.

Stephen Wesoloski, an agent representing Midwest Expansion, confirmed and described the function of the wells.

5. Director's report.

- a. Update regarding 2010 funding for Bay-Lake Regional Planning Commission.

C. Lamine provided a follow-up regarding action by the County Board to retain membership with the Bay-Lake Regional Planning Commission (BLRPC). The County Board action to withdraw Brown County from BLRPC failed by a 12-12 vote. C. Lamine and C. Runge from Brown County Planning staff met with Mark Walter and Richard Heath of the BLRPC to discuss future projects, fee reductions, and future services that would develop measurable projects in order to identify what services are being returned to Brown County for our \$85,000 fee. C. Lamine did not think a fee reduction would occur and felt a bit frustrated that Brown County may not be viewed as a member and a client with an expectation of services. C. Lamine stated that he is waiting for budget targets and stated that this year's budget will be very challenging.

C. Lamine thought that BLRPC should be doing their best to work more for Brown County with projects such as assisting with the update to the Farmland Preservation Plan. This plan update was recently mandated as part of the state budget. Brown County may be getting \$30,000 for the project which may cost \$100,000 to complete.

B. Erickson asked if the \$30,000/\$100,000 project would mean we would cut an additional \$70,000 for BLRPC if they helped. He also stated that we should keep an ongoing record of projects and services being performed for \$85,000 and any payout made for work under that amount.

P. Blindauer asked if there were issues brought up by the County Board that were not addressed by the BCPC Board of Directors.

C. Lamine stated that most of the votes to support funding for BLRPC were sincere supporters of the need for planning and he did not recall any additional issues beyond those discussed by the Planning Commission.

S. Grenier asked if there were recommendations by the County Board about how to fill the \$85,000 gap in the Planning budget.

C. Lamine state that Supervisor Warpinski, suggested using the general fund to pay for the BLRPC, and others suggested removing it from the Planning budget.

P. Kolarik asked if Planning staff spoke with the same person from BLRPC that attended the May Board of Directors meeting.

C. Lamine stated they spoke with Mark Walter, BLRPC Director, and Richard Heath and that M. Walter was the person that attended the May Board of Directors meeting. C. Lamine also stated that we cannot wait too long to coordinate with BLRPC in order to achieve a good high level of service.

P. Kolarik stated that it needs to get through to M. Walter that the Board of Directors expects these services.

P. Blindauer stated that there needs to be a clear paper trail from BLRPC that documents their commitment to us regarding the projects they do.

B. Erickson stated there should be a running tab with staff updates regarding what happens every month so the Board of Directors can complete an annual review for the budget.

C. Lamine stated we would want measurable information that can be compared to the costs.

The Board of Directors asked for measurable information from BLRPC to be placed in their monthly packets.

C. Lamine then discussed the TIP packets that were distributed at the beginning of the meeting. This was done to reduce a significant amount in mailing costs. Those who were not in attendance would be mailed their copy.

6. Brown County Planning Commission staff updates on work activities during the month of June 2009.

A motion was made by M. Fleck, seconded by S. Grenier, to receive and place on file the staff updates. Motion carried unanimously.

7. Other matters.

S. Grenier thanked the BCPC because his community, City of Green Bay, received stimulus funding to rebuild Manitowoc Road between Main and Greenbrier, less the bridge.

8. Adjourn.

A motion was made by B. Erickson, seconded by J. Vandersteen, to adjourn. Motion carried unanimously. The meeting adjourned at 6:55 p.m.

:pjs

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, August 5, 2009
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Daniel Bertrand	<u>Abs</u>	Dotty Juengst	<u>X</u>
Paul Blindauer	<u>Exc</u>	John Klasen	<u>X</u>
James Botz	<u>X</u>	Pat Kolarik	<u>X</u>
Keith Chambers	<u>X</u>	Andy Lundt	<u>Abs</u>
William Clancy	<u>X</u>	Patrick Moynihan, Jr.	<u>X</u>
Norbert Dantine, Jr.	<u>X</u>	Ken Pabich	<u>Exc</u>
Ron DeGrand	<u>X</u>	Mike Soletski	<u>Exc</u>
Bernie Erickson	<u>X</u>	Alan Swatloski	<u>Abs</u>
Mike Fleck	<u>Exc</u>	Mark Tumpach	<u>X</u>
Steve Grenier	<u>X</u>	Jerry Vandersteen	<u>Abs</u>
Mark Handeland	<u>X</u>	Tim VandeWettering	<u>X</u>
Phil Hilgenberg	<u>Exc</u>	Dave Wiese	<u>X</u>

OTHERS PRESENT: Chuck Lamine, Lisa J. Conard, Peter Schleinz, Jon Motquin, Dan Teaters, Lori Williams, Ned Dorff (Downtown Neighborhood Assoc.), Crystal Osman (Downtown Green Bay Inc./Olde Main Street), Rashad Cobb (Forward Service Foundation), Lee Novak (Robert E. Lee & Assoc.), Adam and Erin Peters, Tom Lund (Brown County Board Supervisor), and Steve Wesoloski (Midwest Expansion I, LLC).

The meeting was called to order by N. Dantine at 6:30 p.m.

1. Approval of the minutes of the July 1, 2009, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by P. Moynihan, seconded by R. DeGrand, to approve the minutes as presented. Motion carried unanimously.

2. Receive and place on file the minutes from the May 28, 2009, meeting of the Chapter 21 Subdivisions Ordinance Revision Subcommittee.

A motion was made by B. Erickson, seconded by K. Chambers, to receive and place on file the minutes. Motion carried unanimously.

3. **Public Hearing:** Public hearing on *Amendment #5 to the 2009-2013 Transportation Improvement Program for the Green Bay Urbanized Area*.

N. Dantine turned the public hearing over to L. Conard.

L. Conard opened the public hearing for Amendment #5 to the 2009-2013 Transportation Improvement Program for the Green Bay Urbanized Area. L. Conard stated that this amendment is considered a major amendment and, therefore, federal guidelines require

that a public hearing be held. L. Conard noted that with an approved amendment, the projects become eligible for the American Recovery and Reinvestment Act of 2009. L. Conard asked three times if anyone wished to speak. Hearing none, the public hearing was closed. L. Conard informed the commission that the requirement for a public hearing has been fulfilled.

4. *Endorsement of Amendment #5 to the 2009-2013 Transportation Improvement Program for the Green Bay Urbanized Area.*

A motion was made by W. Clancy, seconded by S. Grenier, to approve Amendment #5 to the 2009-2013 Transportation Improvement Program for the Green Bay Urbanized Area. Motion carried unanimously.

5. **Public Hearing:** Public hearing on the *2010-2014 Transportation Improvement Program for the Green Bay Urbanized Area* and public hearing on the *City of Green Bay Metro 2010 Program of Projects*. These public hearings will be held concurrently.

N. Dantine turned the public hearing over to L. Conard.

L. Conard opened the public hearing for the 2010-2014 Transportation Improvement Program (TIP) and the 2010 Green Bay Metro Program of Projects. The TIP contains a five-year program of highway, transit, elderly and disabled, and enhancement transportation improvement projects eligible for federal funds. The 2010 Green Bay Metro Program of Projects includes projects for which federal transit funds under Section 5303, 5307, and/or Section 5309 of the Federal Transit Administration Act will be applied.

Today's hearings will be held concurrently. The hearings will be recorded and a written transcript will be prepared. The transcript, along with any written comments received during the review process, will be forwarded to the Transportation Subcommittee, Brown County Planning Commission Board of Directors, and the Green Bay Transit Commission.

Ned Dorff, 118 S. Washington Street, Green Bay, WI, stated he submitted his comments via email.

L. Conard stated that the comments would be incorporated into the public hearing transcript. The comments are as follows:

Hi,

I am the president of the Downtown Neighborhood Association in Green Bay. As such, I have recently received a few postcards about public comments for the future of transportation and transit in the Green Bay area. Thank you,

Ned Dorff

Comments from 2/25/09 Neighborhood Association Meeting:

- Citizens are interested in the possibility of a Fox Valley train between Appleton and Green Bay
- Citizens wonder if we can convert to biodiesel buses in Green Bay
- Citizens are interested in more bike paths and greenways in Green Bay
- Citizens would like buses to run more often, especially late at night on Friday and Saturday, and all day Sunday

- Citizens are concerned about the amount of bar time traffic on Friday and Saturday nights
- Citizens are interested in possibility of linking Green Bay and Appleton, Milwaukee, Chicago, Madison and Twin Cities by train
- Citizens are interested in Green Bay to Fox Valley express buses
- Citizens are interested in the city producing its own biodiesel, much the way Portage School District is doing

L. Conard asked three times if anyone else wished to speak. Hearing none, the public hearing was closed. L. Conard informed the commission that the requirement for a public hearing has been fulfilled.

N. Dantine stated that action on the 2010-2014 TIP will be scheduled for September 2.

6. **Public Hearing:** Environmentally sensitive area (ESA) amendment located in the Town of Lawrence proposing the removal of 0.25 acres of waterway setback ESA and the relocation of 0.27 acres of ESA with a storm water management pond. (ESA 2009-05 LAW)

N. Dantine turned the public hearing over to P. Schleinz.

P. Schleinz opened the public hearing with a short description regarding the proposed amendment, which included the removal of 0.25 acres of waterway setback environmentally sensitive area (ESA) due to the development of a berm and mini-warehouses, and the relocation of 0.27 acres of ESA as a storm water management pond.

P. Schleinz asked three times if anyone wished to speak at the public hearing. Hearing none, the public hearing was closed.

7. Environmentally sensitive area amendment located in the Town of Lawrence proposing the removal of 0.25 acres of waterway setback ESA and the relocation of 0.27 acres of ESA with a storm water management pond. (ESA 2009-05 LAW)

P. Schleinz provided a brief report and clarified that the amendment was after-the-fact. A berm was built within an ESA that was identified on a recorded CSM. After a flood study was performed, it was identified that the berm was not within the floodway and the berm directs storm water from the drive lanes of the site to the storm water management pond, which achieves at least 80% total suspended solid (TSS) removal. If the project was not approved, the berm would need to be removed, and part of the drive lanes and buildings would need to be removed due to regrading. Also, water quality would be reduced. There is no ESA acreage loss in the proposed amendment.

A motion was made by W. Clancy, seconded by D. Wiese, to approve the amendment subject to conditions identified in the staff report. Motion carried unanimously.

8. **Public Hearing:** Sewer service area amendment for the Village of Hobart to add approximately 81 acres to the Village of Hobart sewer service area.

N. Dantine turned the public hearing over to J. Motquin.

J. Motquin explained this amendment is to begin development of Centennial Park, a mixed-use development on village owned land. The amendment includes the addition of 80.9 acres to the Hobart sewer service area (SSA). Approximately 76.2 acres of new SSA

will be added under Policy 5, Proper Land Use Planning; the remaining 4.7 acres on a privately sewered area was proposed to be added under Policy 3, Existing Development. The amendment will utilize Hobart's remaining SSA allocation.

J. Motquin asked if anyone wished to speak at the public hearing.

Lee Novak, Robert E. Lee & Associates, 4664 Golden Pond Park Court, Hobart, WI, engineer for the Village of Hobart, stated he was present if the Board members had any questions regarding this amendment. He reiterated that this amendment was to be completed for Centennial Park. Specific details could not be released as the village and developer were finalizing a developer's agreement.

J. Motquin asked three times if anyone else wished to speak at the public hearing. Hearing none, the public hearing was closed.

9. Sewer service area amendment for the Village of Hobart to add approximately 81 acres to the Village of Hobart sewer service area.

J. Motquin indicated that the proposed sewer service area was identified by a metes and bounds description due to the limited acreage. The metes and bounds description accounted for 76.2 acres. The remaining 4.7 acres was an existing farmstead. This parcel would also be added in order to not create any unserved islands. Brown County staff spoke with the Village of Hobart staff informing them that requiring lateral hook-ups is the responsibility of the village. At the time the existing private on-site wastewater treatment system would need to be replaced, the village will require the property owner to hook up.

J. Botz asked why there was such an irregular shape on the west boundary.

L. Novak indicated the area was reflective of the first phase of a proposed subdivision plat for Centennial Park. The proposed amendment area is immediately north of the existing SSA along Sunlite Drive. This amendment would utilize Hobart's remaining SSA acreage.

A motion was made by K. Chambers, seconded by R. DeGrand, to approve the amendment subject to staff recommendations identified in the staff report. Motion carried unanimously.

10. Variance request to revise an environmentally sensitive area for lot 7 in Jessicabrooke Estates in the Village of Suamico. (VAR 2009-01 SUA)

P. Schleinz provided a brief report and explained that the proposal was a variance request, rather than an ESA amendment, because the subject area is outside of the sewer service area but the affected area impacts ESA lines on a recorded plat. The request is similar to a minor ESA amendment, but as a variance, staff does not have authority to approve or reject the request without input from the BCPC Board of Directors. A variance request had to address four specific criteria identified on page three of the staff report.

P. Schleinz explained that the property owner wanted to place an above-ground pool within a 264 square foot area on the east side of a wetland buffer. The lot size is difficult for development due to the wetland location. The property owner proposed enhancing the ESA buffer on the west side of the wetland in a 270 square foot area. This request is similar to a request that was approved for an adjacent property to the north a few years ago.

D. Juengst asked how the mitigation project would be monitored.

P. Schleinz responded that annual reports are typically required for larger projects. This was a smaller project with easy access, and staff is oftentimes in the area, so ongoing monitoring would be done by occasional site visits based on a submitted plan.

J. Botz asked if the property owner knew about the property limitations and wetland boundary setbacks.

P. Schleinz responded that the wetlands and ESA buffer were properly documented on the recorded subdivision plat and was available to the public through the Register of Deeds or Planning and Land Services offices. This does not mean that a real estate agent or developer shared the information directly with the property owner at the time of sale.

A motion was made by B. Erickson, seconded by P. Kolarik, to approve the variance subject to conditions identified in the staff report. Motion carried unanimously.

11. Revision to final plat of Urban Edge Planned Unit Development in the Village of Suamico.

J. Motquin provided a brief description regarding the proposed plat for Urban Edge Planned Unit Development. The plat encompasses a commercial development in Suamico located on CTH M. The site is anchored by Shopko, the Suamico Ale House, and the Country Inn and Suites Hotel. The developer is proposing an 11 lot subdivision plat to allow for increased development density at the site. Four landlocked parcels will be created. All internal landlocked lots are accessed through a series of internal "streets" described in a lengthy recorded document at the Brown County Register of Deeds which describes through-traffic, ingress-egress easements, and maintenance agreements for each of the lots. A system of private streets is maintained for traffic flow and E911 access.

Since the requirement for street frontage is being waived, the plat has been submitted as a planned unit development. This plat was approved by the BCPC Board of Directors at the September 2008 meeting as a nine lot subdivision plat. Two additional lots are proposed by the developer to further increase density. The BCPC Board of Directors must re-approve the plat since overall density has increased.

A motion was made by R. DeGrand, seconded by P. Moynihan, to approve the Urban Edge Planned Unit Development plat subject to staff recommendations identified in the staff report. Motion carried unanimously.

12. Overview of the American Recovery and Reinvestment Act (ARRA) of 2009 (aka Stimulus Funding) and the Brown County Transportation Program.

L. Conard stated that earlier tonight and in recent months, the commission has approved five amendments to the current TIP. Four of the amendments have been a result of opportunities associated with stimulus funding. The table in the packet labeled *Item #12* provides an overview of the projects approved for funding under the stimulus program. The BCPC Board of Directors has had the responsibility of processing all of the projects, with the exception of the airport project, through the current TIP and communicating area priorities to the Wisconsin Department of Transportation. L. Conard stated that over \$6 million dollars of approved projects has been processed through the TIP, and, if you include the airport project, the Brown County Transportation Program will receive over \$8 million dollars.

W. Clancy asked about the lock keeper's residence project.

L. Conard stated that the project included the restoration of 10 lock keeper's residences along the Fox River. The residences will become museums and host special events. L. Conard stated only one of the 10 residences was located in Brown County and that the project applicant is the Fox River Navigational System Authority.

A motion was made by K. Chambers, seconded by D. Wiese, to open the floor to allow the public to speak. Motion carried unanimously.

Supervisor T. Lund requested and received a copy of the list (Item #12 from the packet).

A motion was made by K. Chambers, seconded by R. DeGrand, to return to regular order of business. Motion carried unanimously.

A motion was made by D. Juengst, seconded by S. Grenier, to receive and place on file the overview of the American Recovery and Reinvestment Act (ARRA) of 2009 (aka Stimulus Funding) and the Brown County Transportation Program.

13. Director's report.

- a. Introduction of new employee Dan Teaters, Planner I (GIS/Transportation).

C. Lamine introduced D. Teaters and he was welcomed by the Board of Directors.

- b. Brown County Planning Commission accomplishments and services.

C. Lamine stated this report was completed at the request of Supervisor Erickson and was presented to the Planning, Development and Transportation Committee at their July meeting. This was a good exercise to complete as there has been some debate by the County Board regarding the services provided by the Brown County Planning Commission compared to the services provided by the Bay-Lake Regional Planning Commission (BLRPC).

- c. Update regarding coordinated planning efforts with the Bay-Lake Regional Planning Commission.

C. Lamine stated that BCPC staff has met with BLRPC staff twice since the July Board of Directors meeting and these meetings have been very productive. An EPA Showcase Communities Energy Grant has been completed as a cooperative effort between Brown County and BLRPC which will increase the chance of this grant receiving funding. BLRPC will also be assisting us with the Environmental Impact Statement for the Southern Bridge by researching and finding an archeologist to evaluate the corridor for any archeological issues. As a requirement of the State budget, a Farmland Preservation Plan update must be completed and BLRPC will also be assisting us with this effort.

C. Lamine stated that due to staffing changes in the 2010 Brown County Planning Commission (BCPC) budget, the BCPC will be cutting back on our local assistance planning services that are performed for the communities. All the communities have been informed of this change and BLRPC can possibly assist these communities with this service.

A motion was made by K. Chambers, seconded by P. Moynihan, to open the floor to allow the public to speak. Motion carried unanimously.

Supervisor T. Lund asked if Brown County received payment from the communities for the local assistance planning services.

C. Lamine replied we did receive payment but was not enough to cover the cost to fund a full-time position.

Supervisor T. Lund questioned whether the communities were asked to pay more for these services to cover the cost to fund the position.

C. Lamine replied no. The amount billed to the communities is the position's hourly salary rate plus fringe benefits. He stated that additional communities were asked if they wanted these services and the existing communities were asked if they were interested in expanding their services.

B. Erickson asked if communities would have to pay BLRPC for these services.

C. Lamine answered yes.

A motion was made by K. Chambers, seconded by R. DeGrand, to return to regular order of business. Motion carried unanimously.

d. 2010 budget update.

C. Lamine stated that yesterday he had a budget meeting with the County Executive. He said the tax levy target for the 2010 BCPC budget was met and he will bring the budget to the September meeting.

14. Brown County Planning Commission staff updates on work activities during the month of July 2009.

D. Juengst asked what the status was of the Veterans Affairs clinic possibly being located at the Brown County Farm property.

C. Lamine replied that just today he received a phone call informing him that the site has made the first cut.

A motion was made by S. Grenier, seconded by P. Kolarik, to receive and place on file the staff updates on work activities. Motion carried unanimously.

15. Other matters.

None.

16. Adjourn.

A motion was made by P. Moynihan, seconded by R. DeGrand, to adjourn. Motion carried unanimously. The meeting adjourned at 7:20 p.m.

:lsw

MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, May 18, 2009
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:30 a.m.

ROLL CALL:

(Voting)

Jeff Agee-Aguayo	<u>Exc.</u>	Tom Klimek	<u> </u>
Bill Balke	<u>x</u>	Brian Lamers	<u>x</u>
Bob Bartelt *	<u>x</u>	Doug Martin	<u>Exc.</u>
Craig Berndt	<u>x</u>	Rebecca Meert	<u>x</u>
Graham Callis	<u>x</u>	Tom Miller	<u> </u>
Chris Culotta	<u>Exc.</u>	Chris Phelps	<u>x</u>
Mike Finn	<u> </u>	Lee Schley, Vice-Chair	<u>x</u>
Ed Kazik	<u> </u>	Carl Weber, Chair	<u>x</u>

* Geoff Farr for Bob Bartelt

(Non-voting)

David Lowe (WisDOT – Madison)	<u> </u>
Dwight McComb (FHWA – Madison)	<u> </u>
Angelica Salgado (FTA Region 5)	<u> </u>
Carlos Pena (FHWA – Madison)	<u> </u>
Bobbi Retzlaff (WisDOT – Madison)	<u> </u>
Aileen Switzer (WisDOT – Madison)	<u> </u>
William Wheeler (FTA Region 5)	<u> </u>

Others Present: Lisa J. Conard, Joel Gregozeski, Doug Hartman, Lee Novak, and Cole Runge.

ORDER OF BUSINESS:

Chairman Carl Weber opened the meeting at 9:30 a.m.

1. Approval of the September 16, 2008, Transportation Subcommittee meeting minutes.

A motion was made by L. Schley, seconded by B. Lamers, to approve the September 16, 2008, Transportation Subcommittee meeting minutes. Motion carried.

2. Prioritization of street and highway projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Surface Transportation Program (STP).

L. Conard provided a summary of the Surface Transportation Program – Urban (STP-U) funding via PowerPoint. L. Conard stated that the MPO has been prioritizing and approving STP-Urban eligible projects for a number of years. L. Conard provided the following information regarding the program:

- Federal funding allocated to Urbanized Areas based on a population formula
- MPOs decide what projects to fund
- Variety of transportation projects eligible
- Process of ranking & assigning funding to projects
- In 2007, the MPO was allocated \$2,378,440 for 2010-2011 projects

L. Conard stated that typically the MPO staff goes through a ranking process involving the evaluation of road condition, volume/capacity ratio, consistency with local plans, and bike-pedestrian amenities, among others prior to review and approval by the Transportation Subcommittee (TS) and the MPO policy board (Brown County Planning Commission Board of Directors).

L. Conard stated that the process for distributing the ARRA STP-U funds is slightly different.

- Area jurisdictions submitted project applications to WisDOT
- WisDOT determined eligibility and provided the project list to the MPO on Friday, May 8th
- MPO must prioritize and send funding recommendations to WisDOT by Friday, May 22nd
- WisDOT provided a funding target of \$2,320,000 to the Green Bay MPO

L. Conard stated that due to the short time frame, MPO staff is bringing the list of eligible projects straight to the TS and BCPC for review and prioritization.

L. Conard stated that, traditionally, when STP-U money comes into the area it is subdivided by jurisdiction based on the percent of STP system miles for which a jurisdiction is responsible. All roadways classified as collectors or higher are part of the STP system. L. Conard provided the following table:

STP-Urban System Mileage

Jurisdiction	Miles	Percent Miles
Brown County	102.16	38.73%
C. De Pere	23.66	8.97%
C. Green Bay	84.80	32.15%
T. Lawrence	0.00	0.00%
T. Ledgeview	0.71	0.27%
T. Pittsfield	0.00	0.00%
T. Rockland	0.00	0.00%
T. Scott	2.73	1.03%
V. Allouez	8.26	3.13%
V. Ashwaubenon	20.68	7.84%
V. Bellevue	8.22	3.12%
V. Hobart	0.04	0.02%
V. Howard	12.02	4.56%
V. Suamico	0.50	0.19%
Totals:	263.78	100.0%

L. Conard noted that 71% of the STP-U system is the responsibility of Brown County and the city of Green Bay. However, L. Conard noted that starting with ISTEA, it was not acceptable to allocate funds solely based on these percentages. This is where the other criteria mentioned earlier enter the picture.

L. Conard noted that the MPO staff has seen some of the projects on the list for the first time, and staff invited the project sponsors to the meeting in case the TS members have any questions regarding the projects.

C. Weber addressed the issue of funding. C. Weber stated that he had done some research and was disappointed to only see \$2,320,000 in STP-U funds made available to the Green Bay MPO.

Earlier this year, WisDOT Secretary Frank Busalacchi announced that \$529 million ARRA dollars would be made available through the Federal Highway Administration (FHWA) for transportation projects throughout the state.

C. Weber stated that the \$14,666,000 made available to the 13 small urbanized areas in Phase 2 of the ARRA process was not enough. It appears bridge and roadway improvement projects for very small areas were awarded substantial funding in Phase 1 of the ARRA process, and that the awards did not get applied to the allocation (if an allocation exists for an area).

C. Weber indicated that he would like to see more money allocated to the Green Bay MPO.

A motion was made by C. Weber to rank Military Avenue number one, seconded by C. Phelps. Motion defeated 7-2. Ayes: C. Weber and C. Phelps. Nays: B. Balke, G. Farr for B. Bartelt, C. Berndt, G. Callis, B. Lamers, R. Meert, and L. Schley.

B. Lamers suggested that the Cardinal Lane (CTH EB)/Woodale Lane intersection project be ranked last because the timing of the project is no longer a good fit for the requirements of ARRA. G. Farr of the village of Howard agreed.

C. Weber stated that the CTH V/East Mason project, with costs to be shared with the county, was not a high priority for the city. TIF money from this district can cover the city's portion of the project. C. Weber suggested the money would benefit the city of Green Bay if allocated to a different project within the city. B. Lamers stated that Brown County would still benefit substantially if this project was awarded funding.

C. Weber noted that MPO staff, the TS, and the BCPC Board of Directors typically supported fewer projects at higher funding levels than many projects at lower funding levels. This is a benefit to the urban area because state mandated fees, etc. that go along with accepting an award are not proportional to the award.

The TS members discussed the various funding scenarios presented by staff.

C. Berndt stated that the village of Allouez would be able to accept the 50% minimum funding level for the Greene Avenue project should it be awarded. The village is committed to the project.

B. Balke stated he was uncertain that the village of Bellevue would proceed with the Manitowoc Road project if only 50% funding was awarded.

The TS members agreed that the ARRA was a "one time event" and that spreading the money to various jurisdictions would be a sound approach, as demonstrated by staff in the presentation of Scenario #3.

C. Runge encouraged the TS members to prioritize the remaining 17 projects on the list in the event that additional ARRA Phase 2 funds become available.

A motion was made by C. Berndt, seconded by R. Meert, to approve Scenario #3 as presented by staff and to rank the remaining projects in the order indicated and labeled 6-22 on the project listing page. Motion carried unanimously.

C. Runge confirmed that in the event that additional funds become available under ARRA Phase 2, the TS recommends to the BCPC Board of Directors that the Military Avenue project be the next project on the list to receive funds.

L. Conard noted that if a project on the list does not appear in the TIP, staff will process a TIP amendment prior to ARRA approval by the state.

3. Prioritization of projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Transportation Enhancement (TE) Program.

L. Conard provided the following information about the TE program:

- Area jurisdictions submitted project applications to WisDOT
- WisDOT determined eligibility and provided the project list to the MPO on Friday, May 8th
- MPO must prioritize and send funding recommendations to WisDOT by Friday, May 22nd
- ARRA will provide approximately \$15,000,000 statewide for projects
- TE money will not be set aside for each MPO area. All of the projects must compete for the statewide TE allocation.

L. Conard provided the TS with the three general categories within the program and suggested that a single ranking, one through eight, be provided to the BCPC Board of Directors.

General Categories for TE

1. Bicycle & Pedestrian Projects
2. Historic Transportation Building and Museum Projects
3. Scenic Beautification Projects

L. Conard stated that due to the short time frame, MPO staff is bringing the list of eligible projects straight to the TS and BCPC for review and prioritization.

C. Runge noted that project application representatives were in attendance and each one was given the opportunity to briefly explain their project(s).

The project list can be found on the following page.

C. Runge noted that the Riverside Drive Streetscaping Project would not likely be competing directly with bike/ped projects but with other scenic beautification projects from around the state. He stated that this is how the state typically handles the TE project ranking process.

The TS members discussed the merits of each project.

A motion was made by C. Berndt, seconded by G. Farr, to recommend the following priority list to the BCPC Board of Directors (the list is found on the next page). Motion carried.

L. Conard noted that if a project does not appear in the TIP, staff will process an amendment prior to ARRA approval by the state.

Green Bay Area Projects Eligible for American Recovery and Reinvestment Act (ARRA) of 2009 Funding
Transportation Enhancement (TE)
Eligible Project List Provided by WisDOT on May 8th, 2009
May 2009

Project Title	Road/ Street Name	Limit/Location	MPO Notes - TIP Status/ MPO TIP Number	Sponsor	MPO Notes - Sponsor's Ranking	Construction Costs w/23%	Design Cost Applied For	Transportation Subcommittee Recommended Ranking
Fox River Rec. Trail Corridor Enhancement	Fox River Trail	Rockland Road to Midway Road	Not in TIP In 2030 boundary only MPO received 5/11/09	Brown County	1 of 1	\$229,985	\$0	1
Manitowoc Road and Blue Lane Construction	Manitowoc Rd.	STH 20 to Abbezz Avenue	Not in TIP MPO received 5/5/2009	Village of Bellevue	1 of 6	\$559,650	\$0	7
Verein Road Sidewalk and Blue Lane Construction	Verein Rd.	Main Street (STH 141) to Bellevue Street (CTH 920)	Not in TIP MPO received 5/5/2009	Village of Bellevue	2 of 6	\$595,320	\$0	2
Abbezz Ave Sidewalk and Blue Lane Construction	Abbezz Ave	Abbezz Avenue to Manitowoc Road	Not in TIP MPO received 5/5/2009	Village of Bellevue	3 of 6	\$942,180	\$0	4
Line Kin Road Sidewalk	Line Kin Rd	Abbezz Avenue to Verein Road	Not in TIP MPO received 5/5/2009	Village of Bellevue	4 of 6	\$319,600	\$0	6
Hoffman Road Sidewalk and Blue Lanes	Hoffman Rd.	Monroe Road to the East River Trail	Not in TIP MPO received 5/5/2009	Village of Bellevue	6 of 6	\$313,258	\$0	8
Centennial Center Road	Centennial Center Rd.	N. Pine Tree Road to unnamed street	Not in TIP In 2030 boundary only MPO received 5/12/09	Village of Johnson	1 of 1	\$752,000	\$0	5
Riverdale Drive Streetcanning	Riverdale Dr.	Bank Road to Vrip Avenue	155-05-201	Village of Sunia	1 of 1	\$599,855	\$0	3
TOTAL						\$3,583,012		

*23% reflects 15% engineering + 8% reserve.
Bellevue's 5 of 6 project not eligible.

The Transportation Subcommittee met on 5/18/2009 and recommended approval of the ranking above.

4. Any other matters.

None.

5. Adjourn.

A motion was made by C. Phelps, seconded by G. Farr to adjourn. Motion carried.

C. Weber closed the meeting at 11:05 a.m.

RESOLUTION SUPPORTING
THE FORMATION OF THE
GREATER GREEN BAY REGIONAL TRANSIT AUTHORITY

BY THE Green Bay Transit Commission:

WHEREAS, Green Bay Transit Commission believes it is essential to maintain quality public transportation for the sake of all citizens; and

WHEREAS, public transportation is a critical tool in economic development, job creation, maintaining an affordable cost of living, and reducing unemployment as the backbone of a strong regional economy; and

WHEREAS, federal public transportation operating assistance greatly aids in providing the above-mentioned quality services; and

WHEREAS, the Green Bay Urbanized Area is expected to exceed a population of 200,000 in the 2010 Census, resulting in a loss of federal public transportation operating assistance; and

WHEREAS, the Governor and state legislature of the State of Wisconsin, through the adopted 2009-11 biennial state budget established four regional transit authorities; and

WHEREAS, the Green Bay Urbanized Area was not included in the above-mentioned budget; and

WHEREAS, the Green Bay Transit Commission believes that the Green Bay Urbanized Area should be given the authority to explore a sustainable future as a Regional Transit Authority, with control by individual communities and entities as to if and how they will participate; and

WHEREAS, the voters should be allowed to determine whether to fund the RTA.

NOW, THEREFORE, BE IT RESOLVED that Green Bay Transit Commission hereby requests that the Green Bay Urbanized Area is given authority by the Wisconsin state legislature to form the Greater Green Bay Regional Transit Authority, subject to a successful referendum by the voters of Metropolitan Green Bay and with the understanding that no new funds be authorized without an additional referendum of the service area; and

BE IT FURTHER RESOLVED that a copy of this resolution is forwarded to the offices of State Senator Dave Hansen, State Senator Robert Cowles, State Representative Thomas Nelson, State Representative Phil Montgomery, State Representative Jim Soletski, State Representative Ted Zigmunt, State Representative Karl Van Roy, and Governor Jim Doyle.

Adopted _____

Approved _____

Title
Organization

Brown County
Register of Deeds
Budget Status Report
7/31/2009

	Annual Budget	YTD Actual
Salaries Personnel Services	\$ 485,783	\$ 267,333
Fringe Benefits	\$ 334,033	\$ 159,876
Operations & Maintenance	\$ 46,863	\$ 32,494
Utilities	\$ 3,400	\$ 1,812
Chargebacks	\$ 191,397	\$ 106,678
Contracted Services	\$ 15,000	\$ 8,103
Transfer Fees	\$ 550,000	\$ 198,501
Charges for Sales & Services	\$ 934,500	\$ 603,896
Property Taxes	\$ (408,024)	\$ (238,014)

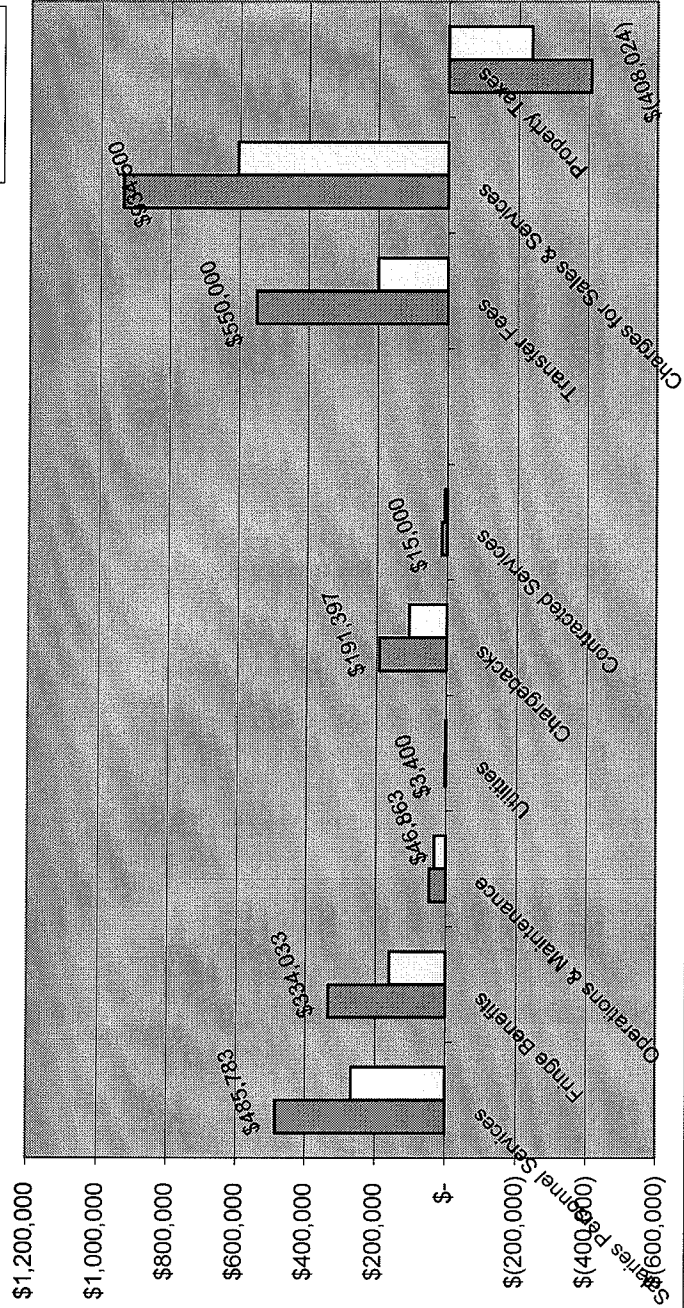
HIGHLIGHTS:

Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependent on the housing market, which has decreased activity since 2006.

Register of Deeds - July 2009

■ Annual Budget
□ YTD Actual



Brown County
Planning
Budget Status Report

7/31/2009

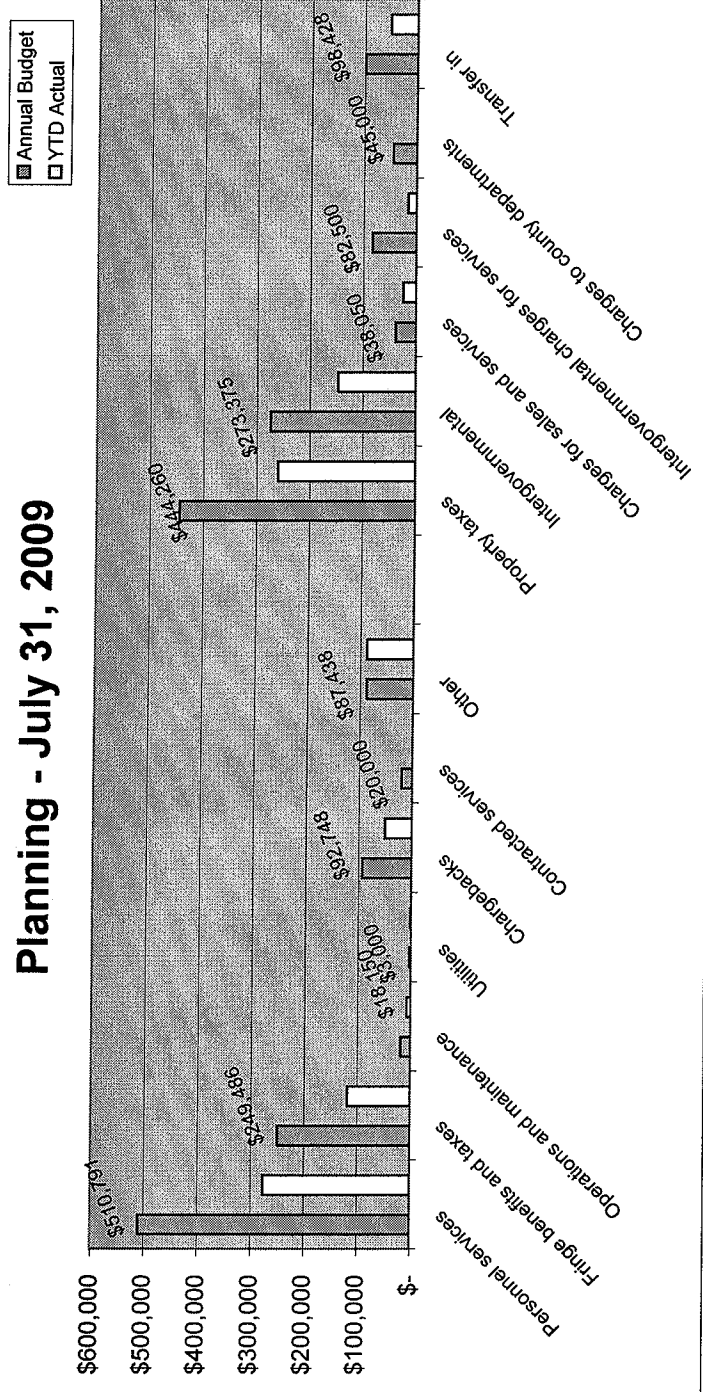
	Annual Budget	YTD Actual
Personnel services	\$ 510,791	\$ 276,524
Fringe benefits and taxes	\$ 249,486	\$ 118,068
Operations and maintenance	\$ 18,150	\$ 7,358
Utilities	\$ 3,000	\$ 1,343
Chargebacks	\$ 92,748	\$ 50,967
Contracted services	\$ 20,000	\$ -
Other	\$ 87,438	\$ 87,438
Property taxes	\$ 444,260	\$ 259,154
Intergovernmental	\$ 273,375	\$ 146,599
Charges for sales and services	\$ 38,050	\$ 24,817
Intergovernmental charges for services	\$ 82,500	\$ 16,225
Charges to county departments	\$ 45,000	\$ -
Transfer in	\$ 98,428	\$ 51,017

HIGHLIGHTS:

Expenditures: Other expenditures to date is at the annual budget allocation but reflects a once per year payment for Bay-Lake Regional Planning Commission and Northeast Wisconsin Stormwater Consortium. All other categories are near budget.

Revenues: Charges to county departments does not reflect revenue from work performed for the EIS for the Southern Bridge and Arterial. All other categories are near budget.

Planning - July 31, 2009



Brown County

Property Listing

Budget Status Report

7/31/2009

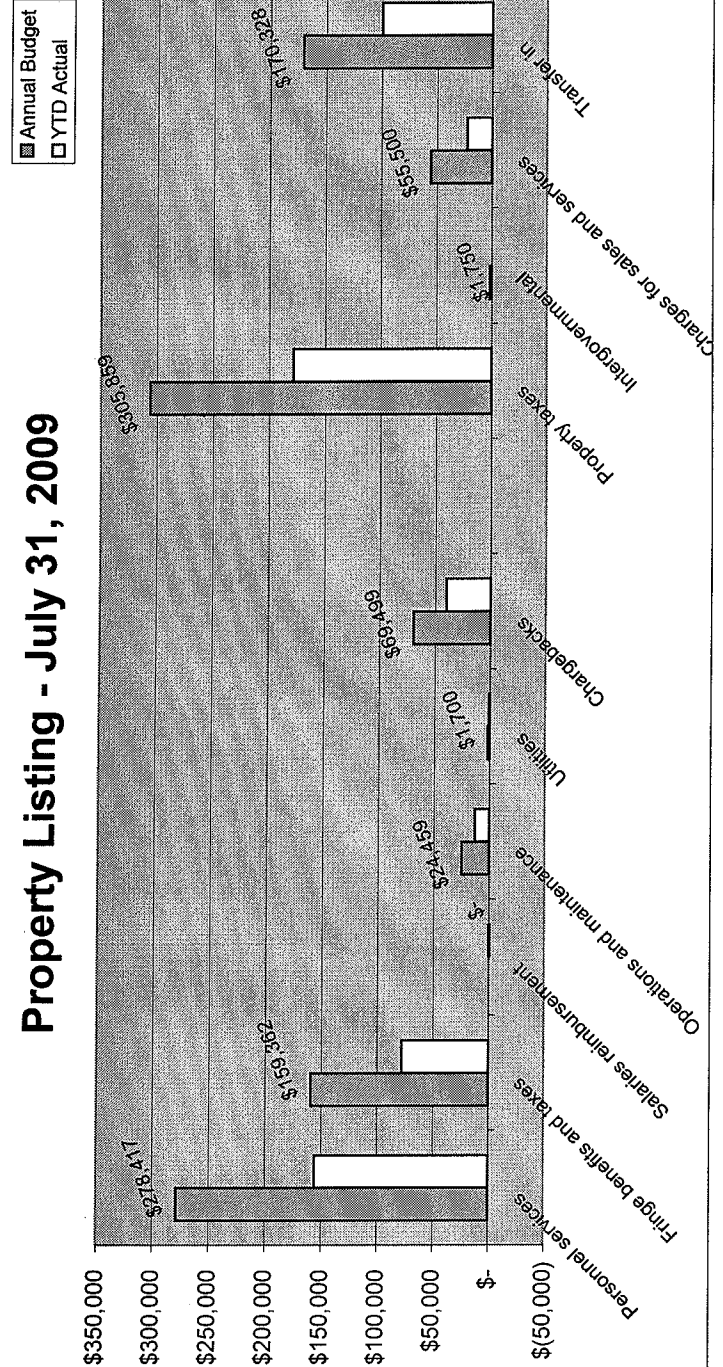
	Annual Budget	YTD Actual
Personnel services	\$ 278,417	\$ 155,949
Fringe benefits and taxes	\$ 159,362	\$ 77,930
Salaries reimbursement	\$ -	\$ (605)
Operations and maintenance	\$ 24,459	\$ 12,967
Utilities	\$ 1,700	\$ 860
Chargebacks	\$ 69,499	\$ 39,567
Property taxes	\$ 305,859	\$ 178,416
Intergovernmental	\$ 1,750	\$ -
Charges for sales and services	\$ 55,500	\$ 22,459
Transfer in	\$ 170,328	\$ 99,358

HIGHLIGHTS:

Expenditures: Two of our employees will be taking voluntary unpaid leave which will reduce the salaries and fringe benefits expenses.

Revenues: Land division review revenue will be down until the economy picks up. However, we anticipate higher revenue than projected from Wisconsin Department of Transportation corner reimbursement.

Property Listing - July 31, 2009



REQUEST FOR BUDGET TRANSFER

INSTRUCTIONS: This form is to be completed for any Category 1, 2a, 2b, 3, 4, or 5 budget transfer. Completed forms should be submitted to the Department of Administration.

TYPE OF TRANSFER (check one)

DESCRIPTION

APPROVAL LEVEL

- | | | |
|--|---|----------------------------------|
| <input type="checkbox"/> Category 1 | Reallocation from one line item to another within the major budget categories | Department Head |
| <input type="checkbox"/> Category 2 | <input type="checkbox"/> a. Change in Outlay not requiring transfer of funds from another major budget category.
<input type="checkbox"/> b. Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category. | County Executive
County Board |
| <input type="checkbox"/> Category 3 | <input type="checkbox"/> a. Reallocation between Budget Categories other than 2b or 3b transfers.
<input type="checkbox"/> b. Reallocation of Salaries and Fringe Benefits to another major budget category except contracted services, or reallocation to Salaries and Fringe Benefits from another major budget category except contracted services. | County Executive
County Board |
| <input type="checkbox"/> Category 4 | Interdepartmental Transfer (including contingency or general fund transfers) | County Board |
| <input checked="" type="checkbox"/> Category 5 | Increase in Expenditures with Offsetting Increase in Revenue | County Board |

DESCRIPTION AND JUSTIFICATION (attach additional sheets as needed). In narrative form, describe the requested transfer to include amount, account to transfer from, account to transfer to, and the effect on revenue and expense.

Request to allocate funds received from Farm Technology Days Executive Committee. These funds are leftover revenue from the 2008 Farm Technology Days, and are provided to the host county to be spent on anything related to professional development, supplies or travel.

Increase	100.083.001.5300.0001	Supplies – Office	\$1,000
Increase	100.083.001.5340	Travel	\$1,000
Increase	100.083.001.4303	Local Grant Revenue	\$2,000

U.W.-Extension
Department

Judy Knutson
Department Head

9/18/09
Date

☒ Approved

☐ Disapproved

Tom Thurg
County Executive

9/22/09
Date
9/22/09

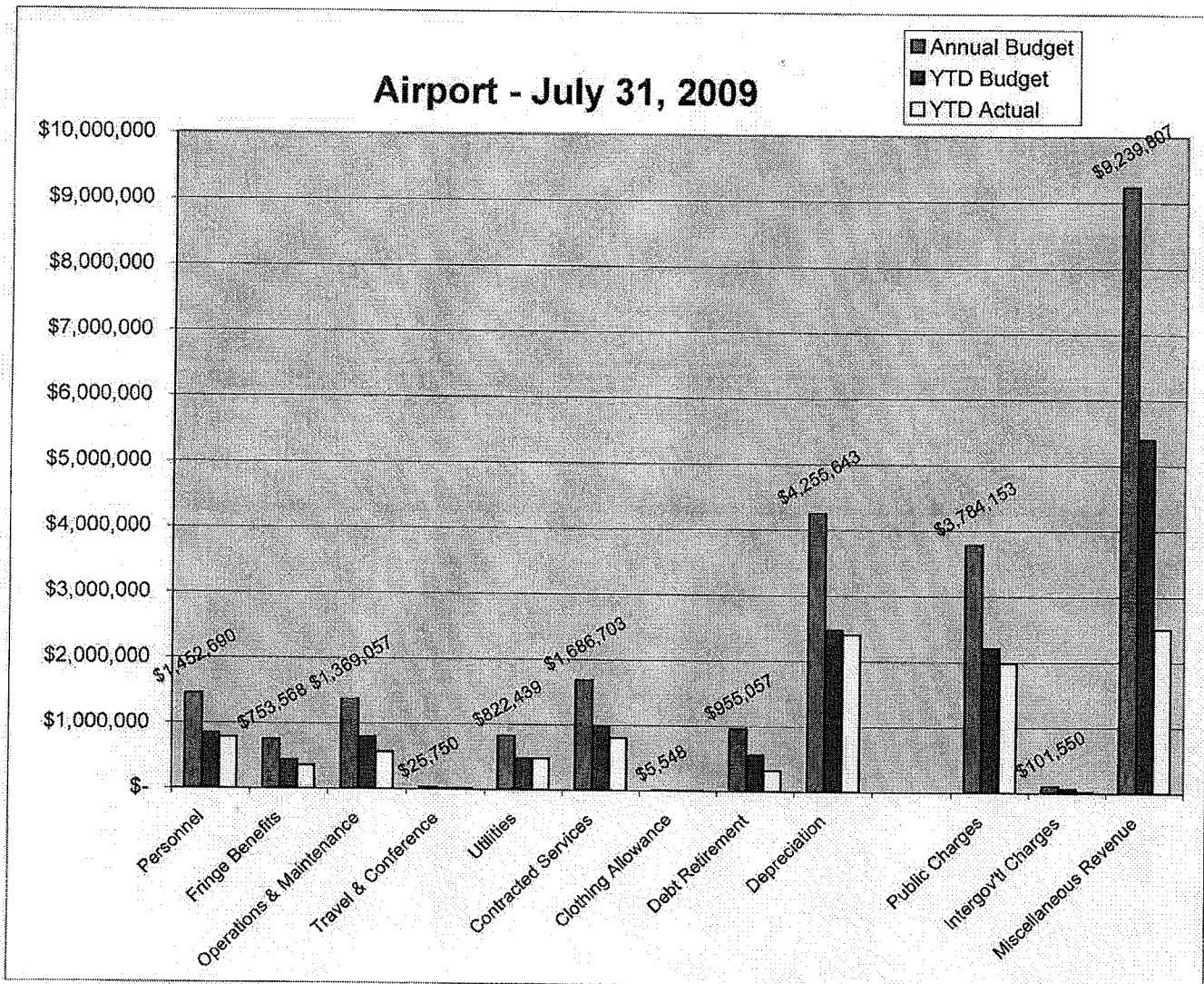
**Brown County
Airport
Budget Status Report
July-09**

	Annual Budget	YTD Budget	YTD Actual
Personnel	\$1,452,690	\$847,403	\$784,041
Fringe Benefits	\$753,568	\$439,581	\$358,223
Operations & Maintenance	\$1,369,057	\$798,817	\$567,560
Travel & Conference	\$25,750	\$15,021	\$11,630
Utilities	\$822,439	\$479,756	\$478,340
Contracted Services	\$1,686,703	\$983,910	\$801,953
Clothing Allowance	\$5,548	\$3,236	\$3,013
Debt Retirement	\$955,057	\$557,117	\$316,718
Depreciation	\$4,255,643	\$2,482,458	\$2,412,669
Public Charges	\$3,784,153	\$2,207,423	\$1,984,823
Intergov'tl Charges	\$101,550	\$59,238	\$22,567
Miscellaneous Revenue	\$9,239,807	\$5,389,887	\$2,507,277

HIGHLIGHTS

At the end of July all expense accounts are in line with the annual budget.

While revenue is under budget, the statement does not reflect the FAA grants for the new Snow Removal Equipment Building, or the ARRA Project.



GRANT APPLICATION REVIEW

Department: Port & Solid Waste Preparer: Wess Damro Date: September 21, 2009Grant Title: Wisconsin Clean Sweep 2010 Grantor Agency: DATCPGrant Period: 1/1/2010 to 12/31/2010 Grant # (if applicable): _____

Brief description of activities/items proposed under grant:

Grant dollars will be used to supplant funds necessary to provide Brown County's ongoing household hazardous waste program as a supplant to the Department's Solid Waste activities.

Will supplement contract to PCI for HHW disposal fees (approx \$125,000/yr)Total Grant Amount: \$ 19,000 Yearly Grant Amount: \$ 19,000 Term of Grant: 1 yearIs this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? _____

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain: _____Are matching resources required? ☒ Yes ☐ No If so, what is the amount of the match \$ 6,500How will it be met? Department funds, contributions from other sources, revenue generating activitiesExplain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): None

Explain any maintenance of efforts once the grant ends: _____

None

Budget Summary:

Salaries:

Fringe Benefits:

Operation and Maintenance:

Travel/Conference/Training:

Contracted Services:

Outlay:

Other (list):

Total Expenditures:

Total Revenues:

Required County Funds:

0
25,500
0
0
25,500
19,000
6,500

APPROVALS

Charles Lambeck
Signature of Department Head

Date: 9/10/09

Lynna Vanden Langenberg
Signature of Director of Administration

Date: 9/15/09

GRANT APPLICATION REVIEW

Department: Port & Solid Waste Preparer: Wess Damro Date: September 2, 2009Grant Title: 2010 Prescription Drug Grant Grantor Agency: DATCPGrant Period: 1/1/10 to 12/31/10 Grant # (if applicable): _____


Brief description of activities/items proposed under grant:

Grant dollars will be used to suppliment educational activities associated with conduction prescription drug collections. through radio advertising and promotion.

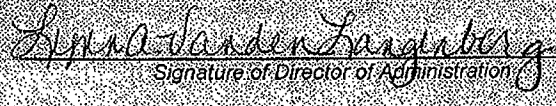
Total Grant Amount: \$ 4,000 Yearly Grant Amount: \$ 4,000 Term of Grant: 12 monthsIs this a new grant or a continuation of an existing grant? ☒ New ☐ ContinuationIf a continuation, how long have we received the grant? n/aAre the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain:
n/aAre matching resources required? ☒ Yes ☐ No If so, what is the amount of the match \$ 3,056How will it be met? Existing activites including labor and suppliesExplain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): NoneExplain any maintenance of efforts once the grant ends: None

Budget Summary:	Salaries:	<u>1418</u>
	Fringe Benefits:	<u>638</u>
	Operation and Maintenance:	<u> </u>
	Travel/Conference/Training:	<u> </u>
	Contracted Services:	<u>4500</u>
	Outlay:	<u> </u>
	Other (list):	<u> </u>
	Total Expenditures:	<u>7056</u>
	Total Revenues:	<u>4000</u>
	Required County Funds: <u>Existing budget</u>	<u>3056</u>

APPROVALS


Signature of Department Head

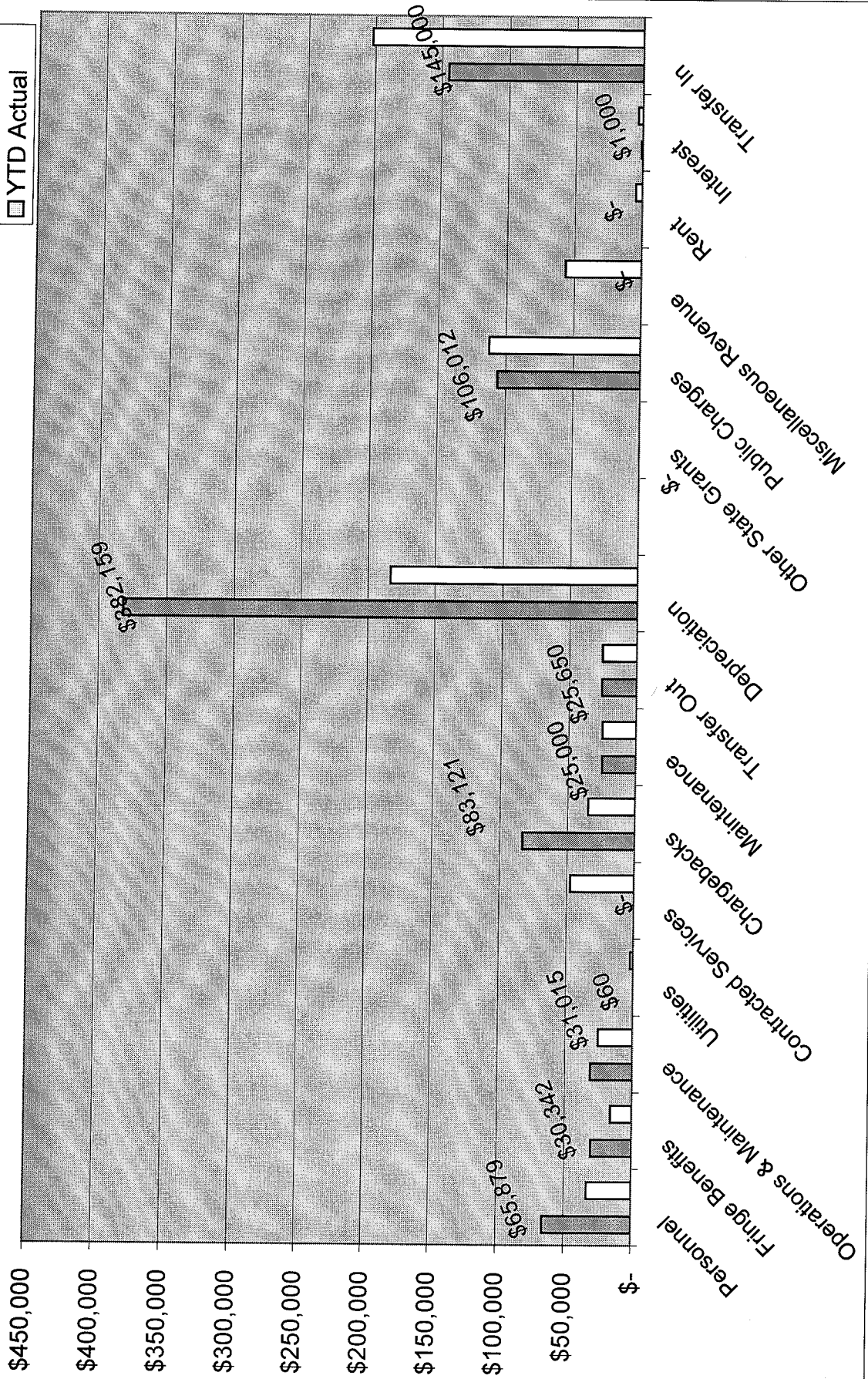
Date: 9/10/09


Signature of Director of Administration

Date: 9/15/09

PORT AREA - JULY 31, 2009

■ Annual Budget
 ■ #REF!
 □ YTD Actual



Brown County
Port & Solid Waste

Solid Waste Area Budget Status Report
7/31/2009

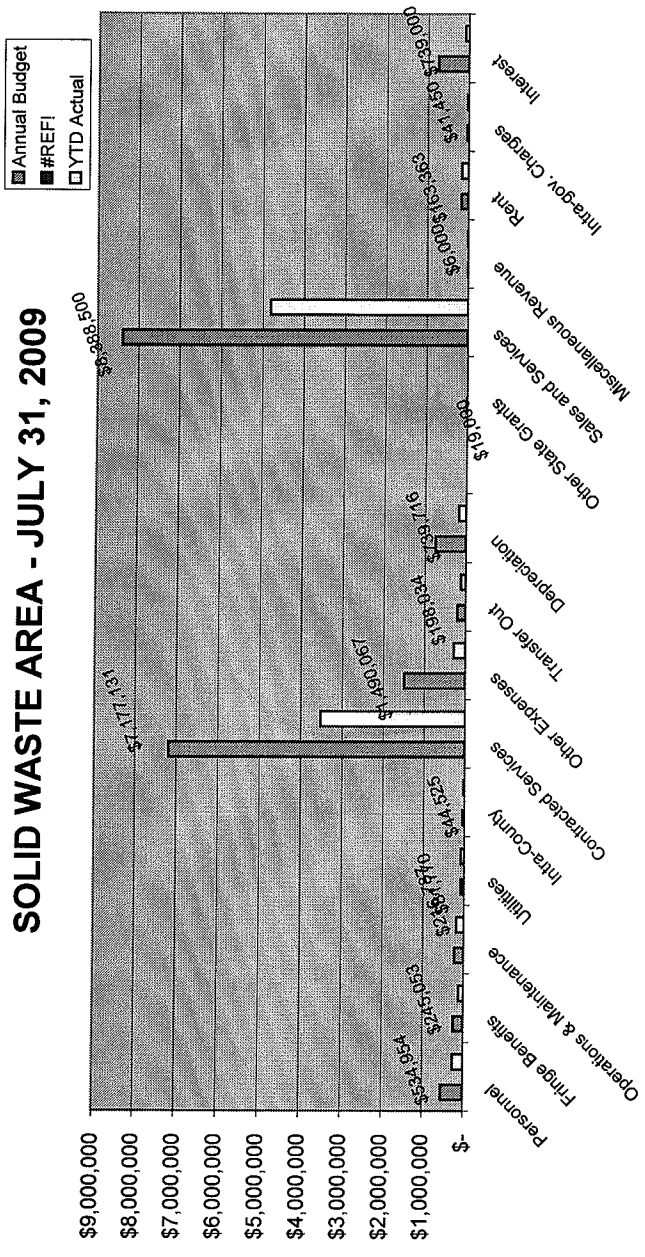
	Annual Budget	YTD Actual
Personnel	\$ 534,954	\$ 252,107
Fringe Benefits	\$ 245,053	\$ 122,113
Operations & Maintenance	\$ 216,787	\$ 179,817
Utilities	\$ 81,770	\$ 80,768
Intra-County	\$ 44,525	\$ 23,596
Contracted Services	\$ 7,177,131	\$ 3,522,111
Other Expenses	\$ 1,490,067	\$ 276,138
Transfer Out	\$ 198,034	\$ 115,520
Depreciation	\$ 739,716	\$ 174,292
Other State Grants	\$ 19,000	\$ -
Sales and Services	\$ 8,388,500	\$ 4,803,847
Miscellaneous Revenue	\$ 6,000	\$ 6,234
Rent	\$ 163,363	\$ 154,019
Intra-gov. Charges	\$ 41,450	\$ 23,812
Interest	\$ 739,000	\$ 83,436

HIGHLIGHTS:

Expenses: Vehicle and Grounds Repairs are up due to MRF Front End Loader and building. Closure expenses have not yet been incurred for the year and no Recycling Rebate has been given due to poor materials markets.

Revenues: HHW Grant has not yet been recieved. Sales of Recyclables has been low due to poor markets. Interest is lower than forecast in the 2009 Budget.

SOLID WASTE AREA - JULY 31, 2009



Brown County Highway
Budget to Actual State Billing
2009

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision	-	-	-	102,773.04	-	-	-	2,764.61	-	-	-	-	105,537.65	179,500.00	73,962.35	58.80%
0005-01-01	Roadway Asphalt Maintenance	769.88	5,819.74	7,300.48	27,302.86	25,947.45	1,116.31	1,978.16	279.08	-	-	-	-	70,513.96	171,100.00	100,586.04	41.21%
0005-01-03	Roadway Concrete Maintenance	14,800.96	42,233.31	29,314.89	12,647.87	18,617.14	12,203.62	9,966.60	6,667.60	-	-	-	-	145,516.99	212,300.00	66,783.01	68.54%
0005-01-04	Roadway Concrete Maintenance-I43	5,833.36	8,574.93	4,405.62	2,332.08	2,884.87	10,901.77	505.54	964.05	-	-	-	-	37,452.23	95,000.00	57,547.77	39.42%
0005-01-05	Roadway Shoulder Maintenance	-	-	1,371.71	16,036.82	1,894.30	-	-	2,848.87	-	-	-	-	22,152.30	30,000.00	7,847.70	73.84%
0005-01-06	Roadway Shoulder Maintenance-I43	-	-	-	-	435.45	-	-	-	-	-	-	-	435.45	5,000.00	4,564.55	8.71%
0005-01-31	Roadway Facility Maintenance	268.91	2,704.53	4,669.17	16,812.27	26,166.65	9,334.07	7,788.22	16,439.18	-	-	-	-	84,183.00	107,000.00	22,817.00	78.66%
0005-01-32	Roadway Facility Maintenance-I43	76.45	1,513.29	98.93	4,057.57	6,142.07	2,210.63	968.19	4,024.89	-	-	-	-	19,093.92	40,000.00	20,906.08	47.73%
0005-01-33	Roadside Vegetation	7,655.62	13,600.86	15,291.59	15,623.48	53,465.64	24,819.48	19,393.72	44,113.60	-	-	-	-	193,963.99	279,300.00	85,336.01	69.45%
0005-01-34	Roadside Vegetation-I43	1,065.18	3,086.71	3,004.38	5,428.31	15,457.55	3,438.28	2,871.94	15,266.74	-	-	-	-	49,619.09	101,800.00	52,180.91	48.74%
0005-01-07	RMN Routine Misc.	-	-	217.15	13,951.29	11,623.68	5,195.24	6,524.55	4,527.14	-	-	-	-	41,639.05	107,800.00	66,160.95	38.63%
0005-01-08	Routine Misc.-I43	-	-	-	462.12	6,705.23	1,692.55	1,175.86	1,563.00	-	-	-	-	11,811.74	86,600.00	74,788.26	13.64%
0005-01-11	Winter Maintenance	260,879.92	138,034.03	142,847.59	26,713.02	3,987.00	91.41	-	-	-	-	-	-	572,552.97	1,145,000.00	572,447.03	50.00%
0005-01-12	Winter Maintenance-I43	49,583.58	34,051.01	40,359.07	4,157.95	236.86	-	-	-	-	-	-	-	128,388.47	256,600.00	128,211.53	50.03%
0005-01-21	Routine Bridge	389.00	503.32	377.49	1,490.22	7,205.56	7,712.16	18,766.52	18,862.71	-	-	-	-	55,306.98	111,000.00	55,693.02	49.83%
0005-01-22	Routine Bridge-I43	389.00	503.32	661.16	665.67	890.93	3,633.40	718.46	12,066.58	-	-	-	-	19,528.52	55,000.00	35,471.48	35.51%
0005-01-41	Admin Patrol Supervision	11,580.49	13,948.29	9,337.11	2,398.29	17,827.23	423.88	2,669.62	82.08	-	-	-	-	48,934.88	31,200.00	(17,734.88)	156.84%
0005-01-42	Admin Contingency Reserve	10,783.82	10,002.27	9,337.11	12,392.18	15,943.37	10,422.56	9,381.43	7,666.33	-	-	-	-	85,929.07	127,100.00	41,170.93	67.61%
0005-01-51	Local-DePere/Altoona/Ash/Mason	206.00	111.79	3,960.00	1,192.26	15,316.42	2,589.13	1,511.76	565.85	-	-	-	-	25,453.21	167,100.00	141,646.79	86.56%
0005-01-61	Sign Repairs	-	-	-	-	-	-	-	89.89	-	-	-	-	89.89	29,400.00	29,310.11	0.31%
0005-01-62	Sign Repairs-I43	-	-	-	-	-	-	-	-	-	-	-	-	-	6,000.00	6,000.00	0.00%
* Includes 3 payperiods		365,332.17	274,692.40	263,055.93	266,037.30	230,748.00	95,789.49	84,251.57	138,822.21	-	-	-	-	1,718,102.46	3,372,800.00	1,654,697.54	50.94%

0005-98-20	Traffic Signing	1,488.26	6,216.16	3,714.16	959.60	3,473.60	533.49	-	2,792.05	-	-	-	-	19,177.32	70,500.00	51,322.68	
0005-98-10	Pavement Marking	-	-	-	-	-	-	-	1,279.00	-	-	-	-	1,279.00	-	(1,279.00)	
0031-01-31	Kewaunee County-Culvert Steaming	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0038-01-51	Marquette Bridge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-81	Security Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0015-01-11	Door County	2,589.26	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-41	Shoulder Surface	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-14	Asphaltic repair	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0070-01-11	Winnebago Co-Haul Salt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0044-83-11	Oulagamie Bridge Decks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-15	Asphaltic repair	4,077.52	6,216.16	3,714.16	959.60	3,473.60	533.49	-	4,071.05	-	-	-	-	23,045.58	70,500.00	47,454.42	

Total		369,409.69	280,908.56	266,770.09	266,996.90	234,221.60	96,322.98	84,251.57	142,893.26	-	-	-	-	1,741,148.04	3,443,300.00	1,702,151.96	
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Construction	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract
0077-03-00	Misc Damage Claims	21,921.09	42,030.33	57,785.30	39,637.36	34,789.41	13,516.88	5,623.34	14,693.16	-	-	-	229,976.87	-
0077-03-33	Misc Damage Claims-I43 Fire	-	-	-	-	-	-	-	-	-	-	-	-	-
1211-18-71	Snow Removal-STH 172	8,944.54	48.59	-	-	1,324.06	-	7,787.78	-	-	-	-	10,317.19	5,000.00
4075-32-60	Crack Filling-STH 96	-	-	-	-	27,853.34	-	-	-	-	-	-	27,853.34	-
1150-42-60	Bird Netting	-	-	-	-	7,598.10	713.33	-	-	-	-	-	8,311.43	-
0015-01-24	Door County Lift Bridge	-	-	-	-	19.76	45.06	-	-	-	-	-	64.82	-
0072-40-36	Door County Lift Bridge	-	-	-	-	-	90.61	-	-	-	-	-	90.61	-
0092-43-03	29-Traffic Control	-	-	-	-	-	452.56	1,518.14	-	-	-	-	1,970.70	600.00
		-	-	-	-	-	-	137.14	-	-	-	-	137.14	-
Total	30,865.63	42,078.92	57,785.30	39,637.36	71,564.67	14,365.88	6,075.90	24,136.22	-	-	-	-	286,509.86	-

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2009

	BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
SUMMER														
Surface Maint	740,000	37,642	104,076	183,198	255,768	325,171	360,711	371,608	388,136	-	-	-	-	52.45%
Shoulder Maint	270,000	-	1,513	1,652	11,788	66,233	93,379	114,483	156,792	-	-	-	-	58.07%
Mowing and Brush	240,000	-	2,551	2,881	3,791	18,529	60,423	116,724	151,834	-	-	-	-	63.26%
Guard Fence/Safety	35,000	260	1,039	2,347	10,804	15,351	15,489	15,739	15,739	-	-	-	-	44.97%
Drain/Culverts/Brdg	300,000	73	6,815	23,439	30,483	114,444	150,275	179,722	264,590	-	-	-	-	88.20%
Trash Pickup	300,000	551	1,360	5,001	25,719	60,652	83,255	107,801	128,066	-	-	-	-	42.69%
Total	1,885,000	38,526	117,354	218,518	338,353	600,380	763,532	906,077	1,105,157	-	-	-	-	58.63%
WINTER														
Drift Prevention	110,000	1,418	1,683	7,069	16,528	16,866	16,866	16,866	16,866	-	-	-	-	15.33%
Storage	20,000	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-	-	-	-	100.00%
Apply Chloride	280,000	65,099	129,213	160,172	163,947	163,947	163,947	163,947	163,947	-	-	-	-	58.55%
Blading & Plowing	850,000	249,032	415,186	581,232	596,883	599,181	599,345	599,345	599,345	-	-	-	-	70.51%
Total	1,260,000	335,549	566,082	768,473	797,358	799,994	800,158	800,158	800,158	-	-	-	-	63.50%
MAINT SURFACING														
Engineering	250,000	15,037	30,376	43,544	58,213	85,029	98,765	112,828	130,420	-	-	-	-	52.17%
Signing	220,000	15,081	35,125	50,223	80,039	102,315	113,432	120,286	130,467	-	-	-	-	59.30%
Traffic Signal Mt	100,000	5,115	13,355	21,531	27,356	37,882	43,577	52,954	60,279	-	-	-	-	60.28%
Pavement Marking *	235,000	-	-	121	121	19,595	38,631	53,657	67,434	-	-	-	-	28.70%
Total	3,950,000	409,308	762,292	1,102,410	1,301,440	1,645,195	1,858,095	2,047,960	2,293,915	-	-	-	-	58.07%

*Paint supplies for county get turned in at year end.

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
MACHINERY EXPENSE

OPERATION OF MACHINERY-2009

	BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-08	31-Dec-09	Percentage of Budget
Gasoline	5324-10	11,011	12,579	14,313	16,461	19,230	21,956	23,840	25,948	-	-	-	-	57.66%
Diesel Fuel	5324-11	52,476	101,339	148,631	169,044	196,479	242,053	283,343	321,676	-	-	-	-	35.74%
Kerosene	5324-12	-	23	235	1,075	1,313	1,313	1,560	1,560	-	-	-	-	78.00%
Motor Oil	5324-20	2,103	3,191	4,808	5,486	6,724	7,943	8,968	10,132	-	-	-	-	33.77%
Grease	5324-21	869	1,159	1,159	1,527	1,769	1,892	1,892	1,937	-	-	-	-	38.74%
Anti-Freeze	5324-22	87	124	138	408	410	465	484	603	-	-	-	-	20.10%
Repair Labor	5324-30	71,454	138,258	215,394	272,107	345,417	393,257	432,951	465,048	-	-	-	-	51.67%
Repair Material	5324-40	43,828	87,408	154,353	212,425	255,013	314,237	345,667	380,214	-	-	-	-	63.37%
Iron	5324-41	-	487	652	996	1,268	1,315	1,315	1,361	-	-	-	-	6.81%
Equip Paint	5324-42	218	583	1,473	1,910	2,237	2,421	2,585	3,200	-	-	-	-	37.65%
Tire/Tubes	5324-50	7,343	14,154	19,410	23,292	33,750	39,068	44,145	48,982	-	-	-	-	97.96%
Batteries	5324-51	431	431	654	794	1,483	2,044	2,700	3,408	-	-	-	-	48.69%
Equip Rental	5324-70	-	-	-	-	-	-	-	6,000	-	-	-	-	#DIV/0!
Overhead	XX	78,480	156,960	245,250	313,920	412,020	490,500	568,980	637,550	-	-	-	-	65.00%
Depreciation	5324-06	54,400	108,800	170,000	217,600	285,600	340,000	394,400	442,000	-	-	-	-	65.00%
Insurance	5324-81	3,520	7,040	11,000	14,080	18,480	22,000	25,520	28,600	-	-	-	-	65.00%
Total		326,220	632,536	987,470	1,251,125	1,583,193	1,880,474	2,138,360	2,378,319	-	-	-	-	55.63%

Estimate Budget Target 65%

XX Estimate

Revenue	388,939	755,863	1,105,697	1,311,278	1,591,027	1,907,611	2,206,914	2,503,698	-	-	-	-	-
Estimated Gain (Loss)	62,719	123,327	118,227	60,153	7,834	27,137	68,554	125,379	-	-	-	-	-

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2009

	BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
Indirect Labor	240,000	15,339	34,180	53,053	66,970	93,319	111,680	128,307	144,863	-	-	-	-	60.36%
Training	10,000	-	-	142	4,159	7,680	7,713	8,204	8,237	-	-	-	-	82.37%
Shop Supplies	94,000	5,978	10,873	19,265	26,585	33,757	40,335	45,496	50,251	-	-	-	-	53.46%
Shop Tools	21,000	2,092	4,372	5,152	6,074	7,691	7,691	8,616	9,006	-	-	-	-	42.85%
Tool Allow	15,000	3,985	4,391	5,013	5,398	6,235	7,045	7,437	8,945	-	-	-	-	59.63%
First Aid/Safety	18,000	65	449	1,478	2,031	3,491	4,425	4,811	5,354	-	-	-	-	29.74%
Maint Shop Equip	10,000	446	1,028	2,805	3,884	5,630	6,502	6,661	6,853	-	-	-	-	68.53%
Telephone	7,000	-	99	619	1,130	2,081	2,638	3,148	3,235	-	-	-	-	46.21%
Service Truck	55,000 X	4,400	8,800	13,750	17,600	23,100	27,500	31,900	35,750	-	-	-	-	65.00%
Credits	(12,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation	15,000 X	1,200	2,400	3,750	4,800	6,300	7,500	8,700	9,750	-	-	-	-	65.00%
Stockroom Credit	(10,000)	(2,278)	(4,469)	(7,526)	(8,652)	(9,841)	(11,170)	(12,023)	(13,247)	-	-	-	-	132.47%
Total	463,000	31,227	62,123	97,501	129,979	179,443	211,859	241,257	268,997	-	-	-	-	58.10%

65% X estimate

OPERATION OF BUILDINGS

Indirect Labor	76,000	-	69	69	69	69	69	69	69	-	-	-	-	0.09%
Cleanup/Loockup	60,000	3,107	7,404	11,694	15,576	20,156	24,955	29,356	33,897	-	-	-	-	56.50%
Cleaning Supplies	9,500	1,220	1,573	1,573	1,573	2,933	2,944	3,552	3,975	-	-	-	-	41.84%
Bldg Mt-Labor	90,000	13,579	23,637	33,965	42,034	51,156	54,823	59,251	64,307	-	-	-	-	71.45%
Bldg Mt-Material	80,000	964	2,389	5,026	6,405	13,286	13,954	15,332	22,242	-	-	-	-	27.80%
Bldg Mt-Machinery	3,000	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Heat	95,000	3,167	20,674	35,923	39,507	47,886	48,159	48,327	48,484	-	-	-	-	51.04%
Light/Power	45,000	605	4,341	8,878	10,013	16,592	19,487	22,856	25,569	-	-	-	-	56.82%
Water	9,000	-	-	653	1,831	2,372	3,855	4,939	5,511	-	-	-	-	61.23%
Fire Protection	4,500	47	94	150	150	150	225	225	225	-	-	-	-	5.00%
Salt Storage Cr.	(20,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit-Building Admin	(22,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit-State/Co	(90,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation	110,000 X	8,800	17,600	27,500	35,200	46,200	55,000	63,800	71,500	-	-	-	-	65.00%
Insurance	8,000 X	640	1,280	2,000	2,560	3,360	4,000	4,640	5,200	-	-	-	-	65.00%
Admin/Eng/Traf Cr	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Electrician/w credit at	60,000	3,209	9,600	9,486	9,486	9,486	9,486	9,519	9,532	-	-	-	-	15.89%
Total	518,000	35,338	88,661	136,917	164,404	213,646	236,957	261,666	290,511	-	-	-	-	56.08%

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
ADMIN/SUPERVISION

ADMINISTRATION/SUPERVISION 2009

BUDGET		24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
ADMINISTRATION														
Office Salaries	5311-101	329,662	19,090	45,508	65,338	87,890	120,353	143,567	162,736	185,082	-	-	-	56.14%
Travel-Staff	5311-102	500	-	215	215	221	228	228	228	228	-	-	-	45.60%
Office Supplies	5311-104	6,000	-	645	979	2,136	2,577	2,718	3,398	3,481	-	-	-	58.02%
Postage	5311-106	3,000	71	71	71	71	1,071	1,071	1,071	1,071	-	-	-	35.70%
Machine Mfr/Deprec	5311-107	4,000	X	640	1,000	1,280	1,680	2,000	2,320	2,600	-	-	-	65.00%
Building Exp	5311-108	16,000	X	2,560	4,000	5,120	6,720	8,000	9,280	10,400	-	-	-	65.00%
Publication	5311-109	200	-	-	-	-	-	-	-	-	-	-	-	0.00%
Bid Advertising	5311-110	500	-	123	123	123	123	200	200	200	-	-	-	40.00%
Setback Admin	5311-113	200	-	-	-	-	-	-	-	-	-	-	-	0.00%
Telephone	5311-105	4,000	36	47	266	473	892	1,138	1,351	1,355	-	-	-	33.88%
Data Processing	5311-111	97,603	X	15,616	24,401	31,233	40,993	48,802	56,610	63,442	-	-	-	65.00%
Indirect Cost	5311-116	141,081	11,757	23,514	35,196	46,878	58,560	70,242	81,924	93,606	-	-	-	66.35%
Total		602,746	40,362	88,939	131,589	175,425	233,197	277,966	319,118	361,465	-	-	-	59.97%

SUPERVISION

Salaries/Fringe	5319-100	424,300	17,704	35,853	55,474	77,447	107,970	128,922	146,958	166,752	-	-	-	39.30%
Car Expense	5319-200	48,000	X	7,680	12,000	15,360	20,160	24,000	27,840	31,200	-	-	-	65.00%
Other Expense	5319-300	2,000	61	138	197	197	343	401	460	518	-	-	-	25.90%
Jury Duty	5319-500	1,000	-	-	-	-	106	106	106	106	-	-	-	10.60%
Training	5319-600-700	22,000	587	587	795	12,090	12,966	13,138	16,079	16,079	-	-	-	73.09%
Total		497,300	22,192	44,258	68,466	105,094	141,545	166,567	191,443	214,655	-	-	-	43.16%

INTEREST/BONDS

Insurance (1)	5316-000	104,391	X	16,703	26,098	33,405	43,844	52,196	60,547	67,854	-	-	-	65.00%
Radio	5317-400	7,500	X	1,200	1,875	2,400	3,150	3,750	4,350	4,875	-	-	-	65.00%
Grand Total		1,211,937	71,506	151,100	228,028	316,324	421,736	500,478	575,458	648,649	-	-	-	53.54%

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND
X Estimated 65%

BROWN COUNTY HIGHWAY
COUNTY AID BRIDGE CONSTRUCTION
ANALYSIS FOR YEAR 2009

Balance 1/1/2009	County Levy	District Levy	Total Available	2009 Expenditures	Balance 12/31/2009
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TOWN

Eaton	24,000.00	12,000.00	12,000.00	48,000.00	22,672.90	25,327.10
Glenmore	131,059.28	10,000.00	10,000.00	151,059.28	-	151,059.28
Green Bay	117,519.92	20,000.00	20,000.00	157,519.92	32,484.76	125,035.16
Holland	398,003.02	-	-	398,003.02	19,237.22	378,765.80
Humboldt	29,053.68	15,000.00	15,000.00	59,053.68	-	59,053.68
Lawrence	118,099.75	10,000.00	10,000.00	138,099.75	-	138,099.75
Ledgeview	222,927.35	4,000.00	4,000.00	230,927.35	-	230,927.35
Morrison	58,586.11	5,000.00	5,000.00	68,586.11	-	68,586.11
New Denmark	99,037.16	1,000.00	1,000.00	101,037.16	174.68	100,862.48
Pittsfield	213,745.48	20,000.00	20,000.00	253,745.48	4,198.81	249,546.67
Rockland	141,321.16	15,000.00	15,000.00	171,321.16	69,006.51	102,314.65
Scott	68,956.18	-	-	68,956.18	-	68,956.18
Wrightstown	576,702.39	50,000.00	50,000.00	676,702.39	-	676,702.39

VILLAGE

Ashwaubenon	255,208.87	-	-	255,208.87	-	255,208.87
Bellevue	144,817.25	55,000.00	55,000.00	254,817.25	-	254,817.25
Howard	430,387.02	70,000.00	70,000.00	570,387.02	-	570,387.02
Hobart	69,712.49	-	-	69,712.49	-	69,712.49
Suamico	492,492.50	22,000.00	22,000.00	536,492.50	-	536,492.50

TOTAL	3,591,629.61	309,000.00	309,000.00	4,209,629.61	147,774.88	4,061,854.73
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ORDINANCE DEALING WITH
REVISION OF SPEED ZONE ON COUNTY HIGHWAY A
TOWN OF SCOTT, BROWN COUNTY, STATE OF WISCONSIN

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1: A traffic and engineering investigation having been made on the following described highway, the maximum permissible speed at which vehicles may be operated on said highway, which speed herewith established as reasonable and safe pursuant to Section 349.11, Wisconsin Statutes, shall be as set forth within, and upon the erection of standard signs giving notices thereof.

Section 2: Section 340.0003, Schedule A of the Brown County Code is hereby amended as follows:

County Trunk Highway A, Town of Scott:

Remove: Thirty-five miles per hour from the north corporate limits of the City of Green Bay (AuSable) to the intersection of STH 57 (Club Chalet).

Add: Thirty-five miles per hour from a point at the north end of the curb & gutter on the west side of County Trunk Highway A, 90 feet north of the main University of Wisconsin Green Bay entrance (i.e., 1877 feet north of University S. Circle Drive or 2514 feet north of Mahon Court); thence northerly to a point 0.148 miles (780 feet) east of Edgewater Beach Road.

Forty-five miles per hour from a point .0148 miles (780 feet) east of Edgewater Beach Road northerly to the intersection of State Highway 57 (4-lane divided highway).

Section 3: This ordinance shall take effect upon passage and publication. Adopted this 21st day of October 2009.

Fiscal Note: Minimal financial impact

Respectfully Submitted,

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Approved by:

County Executive

Date

County Clerk

Date

Board Chairman

Date

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS NAME	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDERLEEST	11			
JOHNSON	12			
DANTINNE	13			

SUPERVISORS NAME	DIST. #	AYES	NAYS	ABSTAIN
LAVIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Final Draft Approved by County Board Attorney

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

DEBBIE KLARKOWSKI, PHR

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

DATE: September 17, 2009

TO: Debbie Klarkowski
Human Resources Manager

FROM: Lisa Younk
Human Resources Analyst

SUBJECT: Highway Table of Organization Change – Deletion of Chief Blacksmith; Addition of 1st Mechanic

SUMMARY

The Human Resources Department received a request for a change to the Brown County Highway Department Table of Organization; due to the retirement of the Chief Blacksmith. The request is to delete (1.0) FTE Chief Blacksmith position and add 1.0 FTE 1st Mechanic position. Both positions are part of the Highway Crew designation within the Highway Table of Organization. The Human Resources department discussed the proposed change with the Brown County Highway Commissioner.

There are duties listed in the Chief Blacksmith job description that are not performed by this position any longer. These duties are: schedule, assign and supervise daily work activities carried out by the blacksmith and any other employees working in the blacksmith shop. These leadership duties are currently fulfilled by the Shop Superintendent, and apply to only one Blacksmith position.

In discussion with the Highway Department, the 1st Mechanic position requires a broader knowledge of diesel engine repair and maintenance, welding, and knowledge of various other equipment repairs. The position requires Certification as a diesel mechanic, plus experience working on large diesel engines. This change in position provides the highway department with a broader level of skill, which will provide greater flexibility and response to work assignments.

RECOMMENDATION:

The Human Resources Department recommends deletion of (1.0) FTE Chief Blacksmith and the addition of 1.0 FTE 1st Mechanic.

FISCAL IMPACT

Current Wage Difference:

Chief Blacksmith:	\$22.02
1 st . Mechanic:	<u>\$21.62</u>
Difference:	\$.40

Estimated fiscal impact including fringe
November 2009 - December 2009

\$(165.00)

2010 Estimated fiscal impact including fringe:

\$(1,345.00)

October 21, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

HIGHWAY DEPARTMENT
CHANGE TO TABLE OF ORGANIZATION
Delete (1.0 FTE) Chief Blacksmith and
Create 1.0 FTE 1st Mechanic

WHEREAS, the current table of organization for the Highway Department has a 1.0 FTE Chief Blacksmith position which is vacant due to a retirement; and

WHEREAS, a thorough review of the Highway Department was completed by the Human Resources Department in conjunction with the Highway Commissioner and the following changes to the table of organization are recommended; and

WHEREAS, the Human Resources Department and Highway Commissioner recommend the deletion of (1.0 FTE) Chief Blacksmith and the creation of 1.0 FTE 1st Mechanic; and

WHEREAS, the 1st Mechanic position requires a broader level of knowledge and skill which will provide greater flexibility and response to work assignments; and

WHEREAS, it is further recommended that the position be maintained in Classification D of the wage scale of the Highway bargaining unit; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that it hereby approves the deletion of (1.0 FTE) Chief Blacksmith in Classification A and the creation of 1.0 FTE 1st Mechanic in Classification D of the Highway bargaining unit.

2009 Fiscal Impact Salary and Fringe Benefits

Highway Department

Delete (1.0 FTE) Chief Blacksmith – Classification A

Create 1.0 FTE 1st Mechanic – Classification D

	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
November – December, 2009	\$(139.00)	\$(26.00)	\$(165.00)
2010 Annualized	\$(863.00)	\$(482.00)	\$(1,345.00)

Respectively submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

**STAFF REPORT TO THE
BROWN COUNTY BOARD OF SUPERVISORS
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

**Progress on the
CTH GV Reconstruction Project Study**

Brown County Planning Commission and Highway Department
September 28, 2009

The following tasks were completed between August 17 and September 21, 2009, for the CTH GV Reconstruction Project Study:

Examine the land uses that are planned for the project corridor.

- Brown County Planning Commission (BCPC) staff is continuing its examination of the area's land use plans to estimate future traffic volumes, trip origins, and trip destinations.

Identify the amount of developable land for each parcel along the project corridor.

- BCPC staff continues to work with the communities to complete this task.

Use the developable land, planned land use, and other information to calculate appropriate assessments for property owners along the project corridor.

- BCPC and Brown County Highway Department staff met with representatives of the Town of Ledgeview to discuss the town's assessment policy along CTH GV and other issues related to the highway corridor.

Identify the sections of CTH GV that require patching or other spot improvements prior to the reconstruction project.

- The Highway Department is in the process of identifying and fixing sections of CTH GV that require patching or other spot improvements.

Proceed with right-of-way acquisition and utility installation along the east side of the CTH GV corridor and around the CTH G intersection.

- The Highway Department will begin buying right-of-way for a roundabout at the CTH GV/CTH G intersection at the end of September of 2009, and additional right-of-way acquisition will occur in the future.

Identify the likely location of a new Fox River bridge and street/highway corridor through the Environmental Impact Statement (EIS) process.

- A consultant working on behalf of the Wisconsin Department of Transportation continued its work on traffic projections for the 22 EIS project alignment/facility alternatives. Once these projections are finished, BCPC staff will present a full draft of the EIS Alternatives Identification and Analysis paper to representatives of the state and federal cooperating agencies, the EIS Steering Committee, and the public.

Apply for and receive the necessary permits from the appropriate state and federal environmental agencies.

- The Brown County Highway Department will apply for the permits as the highway is being designed.

Determine if the reconstructed highway should be four lanes or if another design would be more appropriate.

- This task will be completed at the end of the study.

Monitor the progress of the FEMA floodway/floodplain mapping project and use this information to finalize the highway's design.

- The FEMA floodway/floodplain mapping project is finished, and this information will be used by the Highway Department to finalize the highway's design.

A chart showing staff's progress between August 17 and September 21, 2009, is attached to this report.

Status of CTH GV Reconstruction Project Study Tasks: September 28, 2009

<u>Status</u>	<u>Task</u>	<u>Responsible Parties</u>	<u>March 2009</u>	<u>April 2009</u>	<u>May 2009</u>	<u>June 2009</u>	<u>July 2009</u>	<u>August 2009</u>	<u>Sept. 2009</u>	<u>Oct. 2009</u>	<u>Nov. 2009</u>	<u>Dec. 2009</u>	<u>Jan. 2010</u>
Completed	Receive written postponement agreements from Bellevue and Ledgewick.	BCPC, Bellevue, & Ledgewick											
Completed	Consult with WisDOT concerning use of CTH GV as detour during STH 172 project.	BCPC & BC Highway											
In Progress	Examine the land uses planned for CTH GV corridor.	BCPC, Bellevue, & Ledgewick											
In Progress	Identify the amount of developable land for each parcel along CTH GV corridor.	BCPC, Bellevue, & Ledgewick											
In Progress	Calculate appropriate assessments for property owners along CTH GV corridor.	Bellevue & Ledgewick											
In Progress	Identify sections of CTH GV that require patching or other spot improvements.	BC Highway											
Starting Soon	Proceed with ROW acquisition and utility installation.	BC Highway											
In Progress	Identify likely location of new Fox River bridge & street/highway corridor through EIS process.	BCPC											
Starting Soon	Apply for and receive permits from state and federal environmental agencies.	BC Highway											
At End of Study	Determine if design of CTH GV should continue to be four lanes.	BCPC, BC Highway, Bellevue, & Ledgewick											
At End of Study	Use completed FEMA floodway/floodplain maps to finalize design of CTH GV.	BC Highway											

Brown County

Zoning

Budget Status Report

7/31/2009

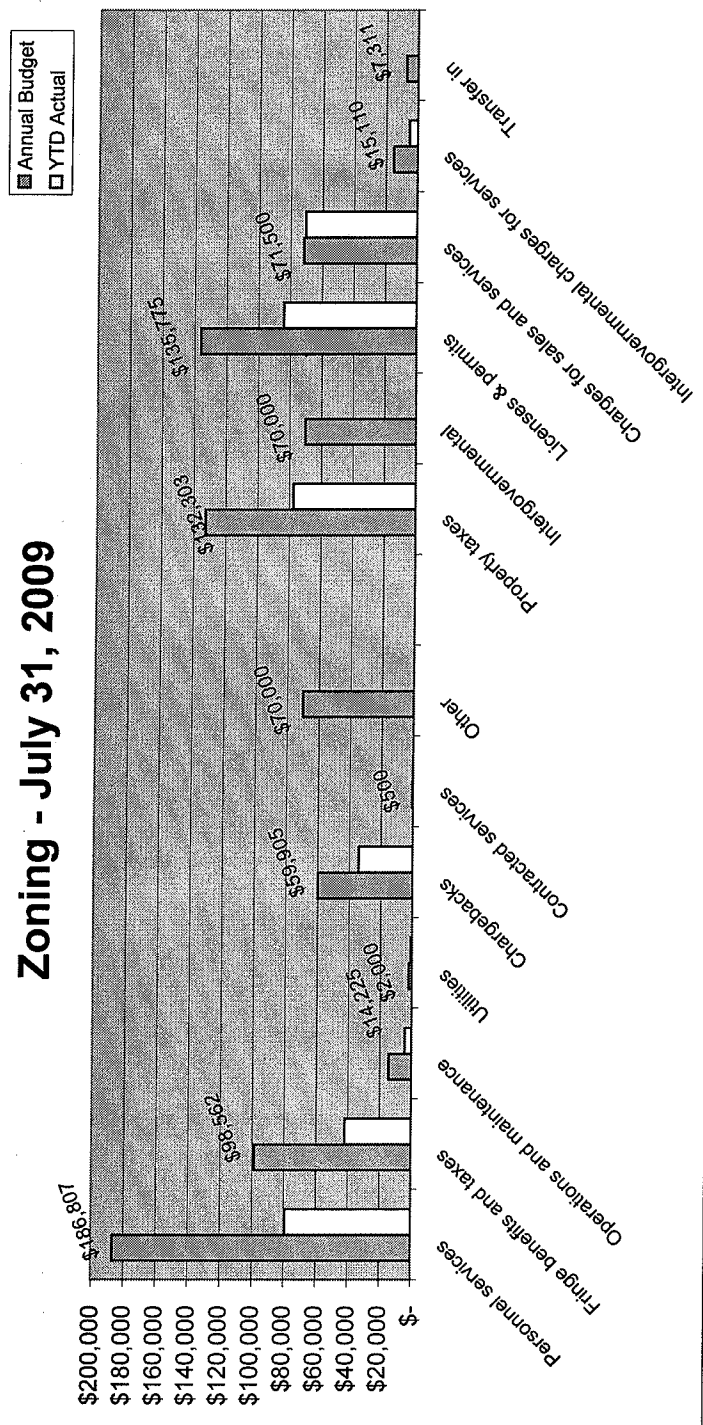
	Annual Budget	YTD Actual
Personnel services	\$ 186,807	\$ 79,232
Fringe benefits and taxes	\$ 98,562	\$ 41,817
Operations and maintenance	\$ 14,225	\$ 4,327
Utilities	\$ 2,000	\$ 779
Chargebacks	\$ 59,905	\$ 34,019
Contracted services	\$ 500	\$ 245
Other	\$ 70,000	\$ -
Property taxes	\$ 132,303	\$ 77,175
Intergovernmental	\$ 70,000	\$ -
Licenses & permits	\$ 135,775	\$ 84,050
Charges for sales and services	\$ 71,500	\$ 70,524
Intergovernmental charges for services	\$ 15,110	\$ 5,352
Transfer in	\$ 7,311	\$ -

HIGHLIGHTS:

Expenditures: All categories are at or near budget expectations.

Revenues: Permits and public charges are progressing at our anticipated rate.

Zoning - July 31, 2009



October 21, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

**RESOLUTION OPPOSING PROPOSED AMENDMENTS TO WISCONSIN
ADMINISTRATIVE CODE CHAPTER NR 115 RELATING TO SHORELAND
ZONING WITHIN THE STATE OF WISCONSIN**

WHEREAS, it is the responsibility of county zoning departments to enforce state shoreland zoning regulations; and

WHEREAS, the goal of the proposed amendments to NR 115 are to protect public rights to the navigable waters of the State of Wisconsin while allowing property owners the flexibility to make reasonable use of their property; and

WHEREAS, despite these goals, the new proposed rules are significantly more restrictive than the current rules in a number of significant ways, including the following:

- Greater restrictions on the use of setback averaging resulting in virtually no averaging being allowed;
- The inclusion of impervious surface standards which result in increased costs to a permit applicant, increased county staff time, and in many cases prohibit any additional construction on property within 300' of the water;
- The addition of significant costs to homeowners in relationship to compliance with new revegetative requirements and impervious area standards;
- The requirement that counties adopt various standards with no guarantee as to what the Department of Natural Resources will consider acceptable in their review and approval of the ordinance; and

WHEREAS, the Planning, Development & Transportation Committee of the Brown County Board of Supervisors believes that the proposed regulations are overly

restrictive and any benefits gained from such requirements are minimally beneficial in nature; and

WHEREAS, the proposed zoning regulations will greatly increase the work performed by the Zoning Department and the Corporation Counsel's Office in the issuance of permits and enforcement of such regulations; and

WHEREAS, said proposed regulations provide no provisions for additional funding to counties for staff additions to enforce said regulations.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it opposes the current proposed amendments to Chapter NR 115 which are presently being promoted by the Wisconsin Department of Natural Resources; and

BE IT FURTHER RESOLVED, that the Brown County Clerk is hereby directed to mail copies of this resolution to Governor Jim Doyle, the legislators representing Brown County, the co-chairs of the Administrative Rules committee, the Secretary of the State Department of Natural Resources, and the Wisconsin Counties Association.

Fiscal Impact: Estimated to be \$85,000

Respectfully submitted,

PLANNING, DEVELOPMENT &

TRANSPORTATION COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

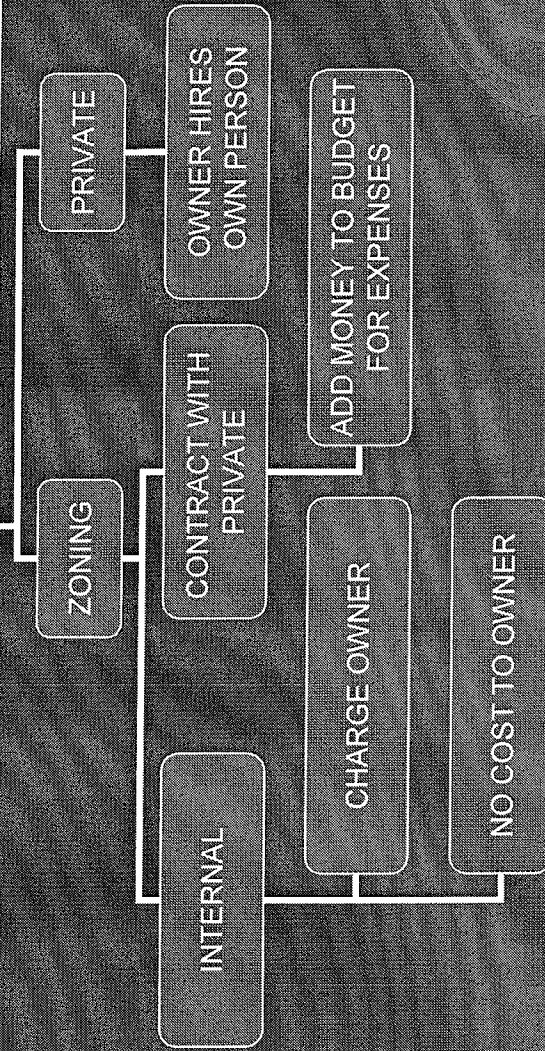
Brown County Planning and Land Services

Brown County POWTS Maintenance Program options

William Bosiacki-Zoning Administrator
Matthew Heyroth-Assistant Zoning Administrator

Option 1

EXISTING SYSTEM INSPECTION ON ALL 4467 SYSTEMS
RECENTLY PLACED ON MAINTENANCE PROGRAM
DETERMINATION WILL BE BASED ON SS 145.245
COMPLETED BY CST-POWTS MAINTAINER



Option 1 continued

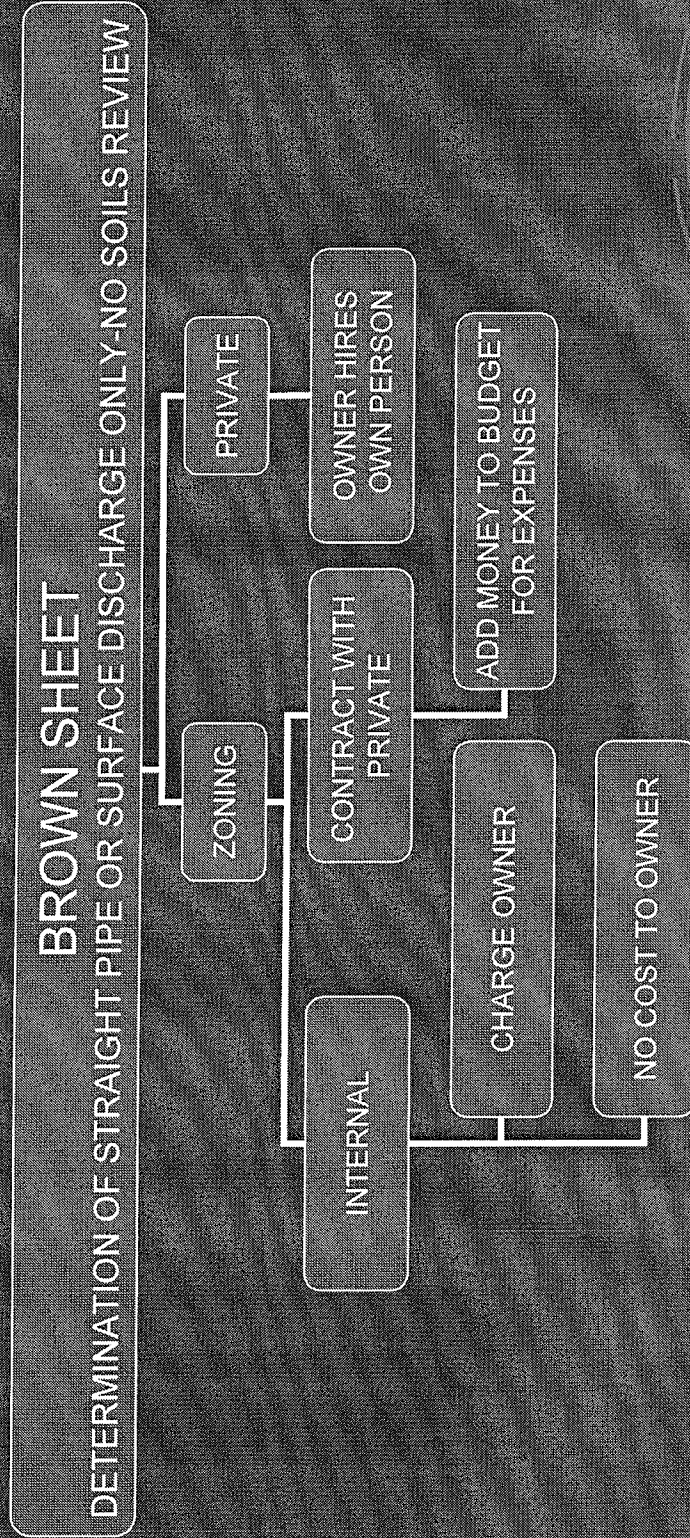
- Pros

- Environment (water quality)
- Costs always going up
- Consistent with all POWTS owners
- WI Fund Grant availability (if eligible)
- Protect public health
- Impact on economy (soil testers/plumbers/excavators)
- Hydrologic cycle
- Identifying ALL failing systems

- Cons

- Potential high # of failing systems
- Expense to property owner for ESI and potential new system
- More staff time

Option 2



Option 2 continued

- Pros

- Environment (water quality) but not as much as option 1
- Costs always going up
- WI Fund Grant availability
- Protect public health but not as much as option 1
- Impact on economy (soil testers/plumbers/excavators)
- Cheaper/quicker (no determination of failure by ss.145.245)

- Cons

- Not identifying ALL failing POWTS systems based on ss.145.245
- Not consistent to ALL POWTS owners
- Expense to property owner for ESI
- Expense to property owner for replacement of system
- Pumpers not adequately trained to evaluate systems
- More staff time
- WI Fund Grant category 2 failures not funded to same degree as category 1 failures

Option 3

NO ACTION-ALL SYSTEMS ON MAINTENANCE PROGRAM
CONTINUE WITH MAILING CARDS EVERY THREE YEARS
(NO DETERMINATION OF FAILURE MADE)

ZONING

CONTINUE WITH EXISTING SYSTEM
REQUIREMENT FOR LAND DIVISIONS
AND PROPERTY TRANSFERS

Option 3 continued

- Pros

- Less initial cost to POWTS owner
- Less staff time

- Cons

- Not identifying very many failing POWTS systems
- Not consistent to ALL POWTS owners
- Availability of WI Fund Grant Program (only funded for 2010)
- Very little impact on economy
- Less protection to public health
- Less impact on environmental protection (water quality)

Implementation for Option 1 Option A

RANDOM SELECTION BY COMPUTER						
		FAILURE %				
C =	3177	953	30%			
M =	271	14	5%			
H =	1019	102	10%			
	4467	1069				
	Total Insp. Replacements					
4467/4yrs =	1117 insp. per year		1069/4yrs = 267 replacements per year			
			150 replacements already/117 left to add			
YEAR				Apr-Jun Spring	Jul-Sept Fall	
2010	C = 794	M = 68	H = 255	559	558	
2011	C = 794	M = 68	H = 255	559	558	
2012	C = 794	M = 68	H = 255	559	558	
2013	C = 794	M = 68	H = 255	559	558	
Can extend out more years						
These are randomly picked throughout the entire county						

Implementation for Option 1 Option B

Pick a Municipality or Municipalities (Per Year)			
13 Townships, 9 Villages and 2 cities = 24 Total			
6 Municipalities per year (over 4 years)			
1,100 inspections per year			
30% failure equals 335 replacements per year			
Grouping geographically			
For Example:			
2010-GB, HM, SC, E, ND, VD, B, AL= 1,099			
City/Village	# of Systems	Towns	# of Systems
City Depere	14	E	205
City GB	76	GL	213
AL	1	GB	189
VA	1	HL	157
B	75	HM	256
VD	3	L	163
HB	533	D	172
VH	217	M	218
VP	2	ND	259
SU	774	PI	382
VW	21	R	183
		SC	108
		W	227

Implementation for Option 1 Option C

SOIL SURVEY ANALYSIS

- Based off of GIS, based off of poor soils for in-ground systems
- Rank soils into four degrees of severity, depth to limiting factor and permeability

Implementation for Option 1 Option D

By December 31, 2013,
POWTS owners must have
completed an ESI and returned to
BC Zoning. (Zoning to send out
reminder letter once a year-2010,
2011, 2012, 2013)

Implementation for Option 1 Suboption E

Do all holding tanks and mounds first. Total = 1,290 (M-271, HT-1019) in the year 2010

Conventional spread out over next three years (2011, 2012, 2013) 1,100 per year.

Implementation for Option 2-Brown sheet-Option A

RANDOM SELECTION BY COMPUTER						
		FAILURE %				
C =	3177	953	30%			
M =	271	14	5%			
H =	1019	102	10%			
	4467	1069				
	Total Insp. Replacements					
4467/4yrs =	1117 insp. per year			1069/4yrs = 267 replacements per year		
				150 replacements already/117 left to add		
YEAR				Apr-Jun Spring	Jul-Sept Fall	
2010	C = 794	M = 68	H = 255	559	558	
2011	C = 794	M = 68	H = 255	559	558	
2012	C = 794	M = 68	H = 255	559	558	
2013	C = 794	M = 68	H = 255	559	558	
Can extend out more years						
These are randomly picked throughout the entire county						

Implementation for Option 2 Option B

Pick a Municipality or Municipalities(Per Year)			
13 Townships, 9 Villages and 2 cities = 24 Total			
6 Municipalities per year (over 4 years)			
1,100 inspections per year			
30% failure equals 335 replacements per year			
Grouping geographically			
For Example:			
2010-GB, HM, SC, E, ND, VD, B, AL= 1,099			
City/Village	# of Systems	Towns	# of Systems
City Depere	14	E	205
City GB	76	GL	213
AL	1	GB	189
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B	75	HM	256
VD	3	L	163
HB	533	D	172
VH	217	M	218
VP	2	ND	259
SU	774	PI	382
VW	21	R	183
		SC	108
		W	227

Implementation for Option 2 Option D

By December 31, 2013,
POWTS owners must have
completed an ESI and returned to
BC Zoning. (Zoning to send out
reminder letter once a year-2010,
2011, 2012, 2013)

Implementation for Option 2 Suboption E

Do all holding tanks and mounds first. Total = 1,200 (2010)

Conventionals spread out over next three years (2011, 2012, 2013) 1,100 per year.

Implementation for Option 3

Continue with three year
maintenance cards - no
determination of failure made.

Continue with ESL requirement for
land divisions and property
transfers.

Questions?

